

JAN ARBUCKLE – Grass Valley City Council  
ANDREW BURTON – Member-At-Large, Chair  
ANN GUERRA – Member-At-Large, Vice Chair  
SUSAN HOEK – Nevada County Board of Supervisors  
ED SCOFIELD – Nevada County Board of Supervisors  
DUANE STRAWSER – Nevada City City Council  
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

## REGULAR MEETING AGENDA

An online meeting of the Nevada County Transportation Commission (NCTC) will be held exclusively via teleconference in light of COVID-19 restrictions on public gatherings.

The public is invited to participate in the Open Session of the meeting on

**Wednesday, September 15, 2021 at 8:30 a.m.**

This meeting is being held via Zoom and all attendees are muted by default.

### To join the Zoom meeting on your computer or mobile device:

<https://us02web.zoom.us/j/2869133292?pwd=MXlFcmZ5QnNPZGJCSm93WEhJbUs4UT09>

Meeting ID: **286 913 3292** Online Password: **Rona530**

### To join the Zoom meeting by phone:

+1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782.

International numbers available: <https://us02web.zoom.us/j/2869133292?pwd=MXlFcmZ5QnNPZGJCSm93WEhJbUs4UT09>

Meeting ID: **286 913 3292** Phone Password: **4181337**

### PUBLIC COMMENT:

**Written Comments:** You are welcome to submit written comments to the Commission via email.

Please send your comments to [nctc@nccn.net](mailto:nctc@nccn.net) by **3:00 p.m. the day before the meeting date.**

Please include the words **Public Comment** and the **meeting date and a brief title and/or agenda item number** in the subject line, and limit your word count to 400 words.

**Oral Comments:** Public Comment will be opened during the **Public Comment** time and for **each agenda item** in sequence. Please use the Zoom **“Raise Hand”** feature when the Chair announces the agenda item. The Chair may limit any individual to 3 minutes. Time to address the Commission will be allocated based on the number of requests received.

Phone attendees: **Press \*9 to Raise Hand**

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, *et seq.* and Executive Order N-29-20.

The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202 at least 72 hours in advance of the meeting.

**REGULAR MEETING:** 8:30 a.m.

**STANDING ORDERS:** Call the Meeting to Order, Pledge of Allegiance, Roll Call

**PUBLIC COMMENT**

**CONSENT ITEMS:** All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, a Commissioner, a staff member, or an interested party requests that a specific item be removed.

Adopt Consent Items by roll call vote.

1. [Financial Reports:](#)

June 2021, July 2021

- Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) Fund.
- NCTC Administration/Planning Fund.
- Regional Transportation Mitigation Fee Program Fund.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.

2. [NCTC Minutes:](#) July 21, 2021 Meeting

Recommendation: Approve.

3. [Allocation Request from the City of Grass Valley:](#) Through adoption of Resolution 2021-50, City of Grass Valley is requesting an allocation of LTF for transit/paratransit operations for FY 2021/22

Recommendation: Adopt Resolution **21-19**.

4. [Allocation Request from the City of Nevada City:](#) Through adoption of Resolution 2021-32, City of Nevada City is requesting an allocation of LTF for transit/paratransit operations for FY 2021/22.

Recommendation: Adopt Resolution **21-20**.

5. [FY 2021-22 State Transit Assistance \(STA\) Allocation Revised Estimate:](#) The State Controller's revised estimate of STA Funds for FY 2020-21 has been received. See table prepared by staff.

Recommendation: Adopt the revised table as a basis for allocation for the State Transit Assistance Fund for FY 2021/22.

**ACTION ITEMS**

- 6. [Amendment 6, Professional Services Agreement for Airport Land Use Planning Services with Mead & Hunt, Inc.](#): See staff report.  
Recommendation: Adopt Resolution **21-21** by roll call vote.
  
- 7. [Western Nevada County Transit Development Plan Final Report](#): See staff report.  
Recommendation: Accept the Final Report.
  
- 8. [Proposed Commission Meeting Start Times](#): See staff report.  
Recommendation: Discussion of Nevada County Transportation Commission and Transit Services Commission meeting start times.

**INFORMATIONAL ITEMS**

- 9. [Correspondence](#)
  - A. Betty T. Yee, California State Controller, [Fiscal Year 2021/22 State of Good Repair Program Allocation Estimate](#), File 370.2.1, 7/30/2021.
  
- 10. [Executive Director's Report](#)
  
- 11. [Project Status Report](#):
  - A. Caltrans Projects: Sam Vandell, Caltrans District 3 Project Manager for Nevada County.

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**COMMISSION ANNOUNCEMENTS**: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.

**SCHEDULE FOR NEXT REGULAR MEETING:** November 17, 2021, via Zoom meeting.

**ADJOURNMENT OF MEETING**

This meeting agenda was posted 72 hours in advance of the meeting at the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; email: [nctc@nccn.net](mailto:nctc@nccn.net)

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## **2021 NCTC MEETING SCHEDULE**

<b>JANUARY 19, 2021</b>	<b><u>Online Webinar</u></b>
<b>MARCH 17, 2021</b>	<b><u>Online Webinar</u></b>
<b>MAY 19, 2021</b>	<b><u>Online Webinar</u></b>
<b>JULY 21, 2021</b>	<b><u>Online Webinar</u></b>
<b>SEPTEMBER 15, 2021</b>	<b><u>Online Webinar</u></b>
<b>NOVEMBER 17, 2021</b>	<b><u>Online Webinar</u></b>

**COMMONLY USED ACRONYMS**  
**NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)**

Updated 11-14-17

ADA	Americans with Disabilities Act	NADO	National Association of Development Organizations
ADT	Average Daily Trip	NCALUC	Nevada County Airport Land Use Commission
AIA	Airport Influence Area	NCBA	Nevada County Business Association
ALUC	Airport Land Use Commission	NCCA	Nevada County Contractors' Association
ALUCP	Airport Land Use Compatibility Plan	NCTC	Nevada County Transportation Commission
ATP	Active Transportation Program	NEPA	National Environmental Policy Act
CALCOG	California Association of Councils of Governments	NSAQMD	Northern Sierra Air Quality Management District
CalSTA	California State Transportation Agency	NSSR	North State Super Region
CAR	Concept Approval Report	O & D	Origin and Destination Study
CARB	California Air Resources Board	OWP	Overall Work Program
CCAA	California Clean Air Act	PA/ED	Project Approval and Environmental Documentation
CDBG	Community Development Block Grant	PCTPA	Placer County Transportation Planning Agency
CEQA	California Environmental Quality Act	PDT	Project Development Team
CIP	Capital Improvement Program	PE	Professional Engineer
CMAQ	Congestion Mitigation and Air Quality	PID	Project Initiation Document
CNEL	Community Noise Equivalent Level	PPM	Planning, Programming, and Monitoring
CSAC	California State Association of Counties	PS&E	Plans, Specifications, and Estimates
CSMP	Corridor System Management Plan	PSR	Project Study Report
CT	Caltrans	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
CTC	California Transportation Commission	PUC	Public Utilities Code
CTP	California Transportation Plan	RCRC	Rural County Representatives of California
CTS	Community Transit Services	RCTF	Rural Counties Task Force
CTSA	Consolidated Transportation Service Agency	RFP	Request For Proposal
DBE	Disadvantaged Business Enterprise	RIP	Regional Improvement Program
DPW	Department of Public Works	RPA	Rural Planning Assistance
EIR	Environmental Impact Report	RSTP	Regional Surface Transportation Program
EIS	Environmental Impact Statement (U.S. Federal law)	RTAP	Rural Transit Assistance Program
EPA	Environmental Protection Agency	RTIP	Regional Transportation Improvement Program
ERC	Economic Resource Council	RTMF	Regional Transportation Mitigation Fee
FAA	Federal Aviation Administration	RTP	Regional Transportation Plan
FFY	Federal Fiscal Year	RTPA	Regional Transportation Planning Agency
FHWA	Federal Highway Administration	RTTPC	Resort Triangle Transportation Planning Coalition
FONSI	Finding Of No Significant Impact	R/W	Right-of-Way
FSTIP	Federal Statewide Transportation Improvement Program	SACOG	Sacramento Area Council of Governments
FTA	Federal Transit Administration	SDA	Special Development Areas
FTIP	Federal Transportation Improvement Program	SHA	State Highway Account
GIS	Geographic Information Systems	SHOPP	State Highway Operations and Protection Program
HPP	High Priority Project (Mousehole)	SSTAC	Social Services Transportation Advisory Council
HSIP	Highway Safety Improvement Program	STA	State Transit Assistance
INFRA	Infrastructure for Rebuilding America	STIP	State Transportation Improvement Program
IRRS	Interregional Road System	STP	Surface Transportation Program
IIP	Interregional Improvement Program	TAC	Technical Advisory Committee
ITE	Institute of Transportation Engineers	TART	Tahoe Area Regional Transit
ITIP	Interregional Transportation Improvement Program	TDA	Transportation Development Act
ITMS	Intermodal Transportation Management System	TDM	Transportation Demand Management
ITS	Intelligent Transportation Systems	TDP	Transit Development Plan
ITSP	Interregional Transportation Strategic Plan	TIGER	Transportation Investments Generate Economic Recovery (Funds)
JPA	Joint Powers Agreement	TIP	Transportation Improvement Program
LAFCO	Local Agency Formation Commission	TNT/TMA	Truckee-North Tahoe Transportation Management Association
LCTOP	Low Carbon Transit Operations Program (Truckee)	TRPA	Tahoe Regional Planning Agency
LOS	Level Of Service	TSC	Transit Services Commission
LTF	Local Transportation Fund	TTALUC	Truckee Tahoe Airport Land Use Commission
MAP-21	Moving Ahead for Progress in the 21 <sup>st</sup> Century	VMT	Vehicle Miles Traveled
MOU	Memorandum of Understanding		
MPO	Metropolitan Planning Organization		
MTC	Metropolitan Transportation Commission		

**Nevada County Transportation Commission  
Monthly Financial Report FY 2020/21**

**JUNE**

**TOWN OF TRUCKEE (5805) LTF**

16.54%

Cash Balance 06/01/21	\$1,055,801.22
Additions	\$52,046.07
Deductions	<u>\$254,647.00</u>
Cash Balance 06/30/21	\$853,200.29
 <u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$846,314.98
Revenue Revised Findings Reso 21-03 3/17/21	<u>\$576,034.00</u>
AMOUNT TO BE ALLOCATED	\$1,422,348.98
 Total Amount of Approved Allocations	 <u>\$509,294.00</u>
BALANCE Available for Allocation	\$913,054.98

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-31	Transit/Paratransit Operations	\$509,294.00	\$509,294.00	\$0.00

**Nevada County Transportation Commission  
 Monthly Financial Report FY 2020/21  
 JUNE**

**PEDESTRIAN AND BIKE (5806) LTF  
 2.00%**

Cash Balance 06/01/21	\$224,983.09
Additions	\$7,021.60
Deductions	<u>\$0.00</u>
Cash Balance 06/30/21	\$232,004.69

Budget and Allocations

Fund Balance 6/30/20	\$197,692.16
Revenue Revised Findings Reso 21-03 3/17/21	<u>\$74,816.00</u>
AMOUNT TO BE ALLOCATED	\$272,508.16
Total Amount of Approved Allocations	<u>\$34,000.00</u>
BALANCE Available for Allocation	\$238,508.16

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-30	Nevada City Boulder Street	\$34,000.00	\$34,000.00	\$0.00



**Nevada County Transportation Commission  
 Monthly Financial Report FY 2020/21  
 JUNE**

**NEVADA COUNTY (5807) LTF**  
 67.15%

Cash Balance 06/01/21	\$2,699,029.25
Additions	\$209,967.84
Deductions	<u>\$58,233.56</u>
Cash Balance 06/30/21	\$2,850,763.53
Budget and Allocations	
<u>Fund Balance 6/30/20</u>	\$2,834,099.51
Revenue Revised Findings Reso 21-03 3/17/21	<u>\$2,338,533.00</u>
AMOUNT TO BE ALLOCATED	\$5,172,632.51
Total Amount of Approved Allocations	<u>\$4,528,239.00</u>
BALANCE Available for Allocation	\$644,393.51

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Transit/Paratransit Operations	\$2,067,586.00	\$2,067,586.00	\$0.00
1/22/21 21-02	Reserved in the Fund Capital Purchase of 2 buses	\$2,460,653.00	\$0.00	\$2,460,653.00
	<b>TOTAL</b>	<b>\$4,528,239.00</b>	<b>\$2,067,586.00</b>	<b>\$2,460,653.00</b>

**Nevada County Transportation Commission**  
**Monthly Financial Report FY 2020/21**  
**JUNE**

**GRASS VALLEY (5808) LTF**

13.11%

Cash Balance 06/01/21	\$0.00
Additions	\$39,813.31
Deductions	<u>\$33,271.52</u>
Cash Balance 06/30/21	\$6,541.79
<u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$10,923.38
Revenue Revised Findings Reso 21-03 3/17/21	<u>\$456,660.00</u>
AMOUNT TO BE ALLOCATED	\$467,583.38
Total Amount of Approved Allocations	<u>\$403,751.00</u>
BALANCE Available for Allocation	\$63,832.38

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20    20-29	Transit/Paratransit Operations	\$403,751.00	\$403,751.00	\$0.00

**Nevada County Transportation Commission  
Monthly Financial Report FY 2020/21**

**JUNE**

**NEVADA CITY (5809) LTF**

3.20%

Cash Balance 06/01/21	\$0.00
Additions	\$9,717.37
Deductions	<u>\$8,115.80</u>
Cash Balance 06/30/21	\$1,601.57

Budget and Allocations

Fund Balance 6/30/20	\$2,671.23
Revenue Revised Findings Reso 21-03 3/17/21	<u>\$111,458.00</u>
AMOUNT TO BE ALLOCATED	\$114,129.23

Total Amount of Approved Allocations	<u>\$98,545.00</u>
BALANCE Available for Allocation	\$15,584.23

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-30	Transit/Paratransit Operations	\$98,545.00	\$98,545.00	\$0.00

**Nevada County Transportation Commission  
Monthly Financial Report FY 2020/21**

**JUNE**

**COMMUNITY TRANSIT SERVICES (5810) LTF**

5.00%

Cash Balance 06/01/21	\$190,712.91
Additions	\$16,251.92
Deductions	<u>\$78,788.50</u>
Cash Balance 06/30/21	\$128,176.33

Budget and Allocations

Fund Balance 6/30/20	\$123,641.59
Revenue Revised Findings Reso 21-03 3/17/21	<u>\$183,299.00</u>
AMOUNT TO BE ALLOCATED	\$306,940.59

Total Amount of Approved Allocations	<u>\$157,577.00</u>
BALANCE Available for Allocation	\$149,363.59

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Nevada County Paratransit Operations	\$130,772.00	\$130,772.00	<b>\$0.00</b>
7/15/20 20-31	Truckee Paratransit Operations	\$26,805.00	\$26,805.00	<b>\$0.00</b>
	<b>TOTAL</b>	<b>\$157,577.00</b>	<b>\$157,577.00</b>	<b>\$0.00</b>

**Nevada County Transportation Commission**

**Monthly Financial Report FY 2020/21**

**JUNE**

**PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT, AND SERVICE ENHANCEMENT PROGRAM - TRUCKEE (6318)**

Cash Balance 06/01/21	\$0.00
Additions	\$76.34
Deductions	<u>\$0.00</u>
Cash Balance 06/30/21	\$76.34
Amount Approved for Projects	\$54,981.35
Interest Accrued*	<u>\$15,255.70</u>
Total Available	\$70,237.05

DATE/RESO	PROJECT	AMOUNT AVAILABLE FOR THE PROJECT	TTD ACTIVITY Accrual	BALANCE
9/18/13 13-32	NextBus Technology	\$164,646.00	\$164,646.00	\$0.00

\*In order for Truckee to utilize the interest earned, a project change request was submitted to the state.

Nevada County Transportation Commission  
Monthly Financial Report FY 2020/21

**JUNE**

**NCTC Administration & Planning (6327)**

Cash Balance 06/01/21	\$143,570.67
Additions	\$135,657.17
Deductions	<u>\$70,771.42</u>
Cash Balance 06/30/21	\$208,456.42

**BUDGET: Estimated Revenue & Allocations**

Fund Balance 6/30/20	\$134,972.33
Estimated Revenue	<u>\$1,449,103.82</u>
<b>AVAILABLE FOR ALLOCATION</b>	<b>\$1,584,076.15</b>
Total of Approved Allocations	<u>\$1,449,103.82</u>
<b>BALANCE AVAILABLE FOR ALLOCATION</b>	<b>\$134,972.33</b>

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
<b>1.1</b>	<b><u>General Services</u></b>				
	NCTC Staff	\$177,543.10	\$175,753.44	\$1,789.66	98.99%
	Indirect	\$32,005.74	\$23,309.02	\$8,696.72	72.83%
	Consultant Human Resources	\$5,000.00	\$1,827.50	\$3,172.50	36.55%
<b>1.2</b>	<b><u>TDA Admin.</u></b>				
	NCTC Staff	\$191,339.61	\$191,773.52	(\$433.91)	100.23%
	Indirect	\$34,492.85	\$26,258.69	\$8,234.16	76.13%
	Fiscal Audit	\$44,490.00	\$44,490.00	\$0.00	100.00%
<b>2.1</b>	<b><u>Regional Transportation Plan</u></b>				
	NCTC Staff	\$103,506.80	\$108,784.58	(\$5,277.78)	105.10%
	Indirect	\$20,620.77	\$14,268.40	\$6,352.37	69.19%
	Traffic Engineering	\$25,000.00	\$14,288.40	\$10,711.60	57.15%
	Local Agency	\$30,000.00	\$27,645.93	\$2,354.07	92.15%
	Traffic Counts	\$10,000.00	\$1,540.39	\$8,459.61	15.40%
<b>2.1.2</b>	<b><u>RTP Implementation VMT Thresholds</u></b>				
	NCTC Staff	\$3,478.49	\$978.78	\$2,499.71	28.14%
	Consultant	\$15,723.33	\$13,319.97	\$2,403.36	84.71%
<b>2.1.5</b>	<b><u>Regional Traffic Model Update</u></b>				
	NCTC Staff	\$7,402.78	\$6,712.14	\$690.64	90.67%
	Consultant	\$8,717.52	\$8,717.52	\$0.00	100.00%
<b>2.2</b>	<b><u>Transportation Improvement Program</u></b>				
	NCTC Staff	\$57,406.15	\$61,291.46	(\$3,885.31)	106.77%
	Indirect	\$13,997.79	\$9,458.61	\$4,539.18	67.57%
<b>2.2.1</b>	<b><u>RTMF Update</u></b>				
	NCTC Staff	\$15,086.98	\$9,614.71	\$5,472.27	63.73%
	Consultant	\$80,000.00	\$0.00	\$80,000.00	0.00%
<b>2.2.2</b>	<b><u>GV SR 174-20 Intersection Analysis</u></b>				
	NCTC Staff	\$2,578.32	\$876.78	\$1,701.54	34.01%
	Consultant	\$8,616.87	\$8,526.00	\$90.87	98.95%
<b>2.2.3</b>	<b><u>Nevada City SR 49 Multimodal Corridor Plan</u></b>				
	NCTC Staff	\$2,577.48	\$785.43	\$1,792.05	30.47%
	Consultant	\$25,758.83	\$25,549.73	\$209.10	99.19%
<b>2.3</b>	<b><u>Transit &amp; Paratransit Programs</u></b>				
	NCTC Staff	\$49,786.20	\$48,095.33	\$1,690.87	96.60%
	Indirect	\$13,393.84	\$8,270.19	\$5,123.65	61.75%
<b>2.3.1</b>	<b><u>Western Nevada County Transit Development Plan</u></b>				
	NCTC Staff	\$13,044.53	\$12,930.84	\$113.69	99.13%
	Consultant	\$57,474.26	\$56,671.19	\$803.07	98.60%
<b>2.3.2</b>	<b><u>NevCo Coordinated Public Transit-Human Services Plan Update</u></b>				
	NCTC Staff	\$11,467.95	\$12,049.64	(\$581.69)	105.07%
	Consultant	\$36,436.32	\$36,366.81	\$69.51	99.81%
<b>2.4</b>	<b><u>Coordination of Regional Planning</u></b>				
	NCTC Staff	\$58,286.77	\$58,167.39	\$119.38	99.80%
	Indirect	\$17,588.00	\$9,435.53	\$8,152.47	53.65%
	Rural Counties Task Force	\$2,000.00	\$2,000.00	\$0.00	100.00%
<b>2.4.2</b>	<b><u>Airport Land Use Commission Planning &amp; Reviews</u></b>				
	NCTC Staff	\$9,277.84	\$6,403.85	\$2,873.99	69.02%
	ALUC Reviews	\$15,000.00	\$1,791.97	\$13,208.03	11.95%
<b>2.4.3</b>	<b><u>READY Nevada County</u></b>				
	NCTC Staff	\$30,000.00	\$19,791.08	\$10,208.92	65.97%
	Consultant	\$125,156.00	\$20,556.85	\$104,599.15	16.42%
	Contingency	\$94,848.70	\$0.00	\$94,848.70	0.00%
	<b>TOTAL ALL WORK ELEMENTS</b>	<b>\$1,449,103.82</b>	<b>\$1,068,301.67</b>	<b>\$380,802.15</b>	<b>73.72%</b>

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission  
Monthly Financial Report FY 2020/21**

**JUNE**

**REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)**

Cash Balance 06/01/21	\$1,470,466.66
Additions	\$3,098.97
Deductions	\$0.00
Cash Balance 06/30/21	\$1,473,565.63

**RTMF REVENUES, INTEREST, AND EXPENDITURES  
2000/01 - 2020/21**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2019/20	COLLECTED/EXPENDED 2020/21	TOTAL COLLECTED/EXPENDED
Grass Valley	\$2,261,616.18	\$253,690.14	\$2,515,306.32
Nevada City	\$147,606.11	\$26,093.66	\$173,699.77
Nevada County	\$4,531,372.80	\$494,265.39	\$5,025,638.19
<b>Total</b>	<b>\$6,940,595.09</b>	<b>\$774,049.19</b>	<b>\$7,714,644.28</b>
Interest	\$196,640.32	\$20,022.23	\$216,662.55
Expenditures	\$5,959,939.98	\$136,967.13	\$6,096,907.11
<b>TOTAL</b>	<b>\$1,177,295.43</b>	<b>\$657,104.29</b>	<b>\$1,834,399.72</b>

**RTMF ALLOCATIONS**

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	EXPENDED YTD Accrual Basis	BALANCE
1/19/21 Reso 21-01	NCTC RTMF Administration	\$5,000.00	\$0.00	\$5,000.00	\$3,352.42	\$1,647.58
1/19/21 Reso 21-01	NCTC RTMF Update	\$95,086.98	\$0.00	\$95,086.98	\$9,614.71	\$85,472.27
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,260,261.54	\$3,126,201.30	\$0.00	\$3,126,201.30
7/19/17 Reso 17-29	Grass Valley East Main Street/Bennett Street	\$1,500,000.00	\$1,026,057.28	\$473,942.72	\$124,000.00	\$349,942.72
<b>TOTAL</b>		<b>\$5,986,549.82</b>	<b>\$2,286,318.82</b>	<b>\$3,700,231.00</b>	<b>\$136,967.13</b>	<b>\$3,563,263.87</b>

**Nevada County Transportation Commission**  
**Monthly Financial Report FY 2020/21**  
**JUNE**

**STATE TRANSIT ASSISTANCE FUND (6357)**

Cash Balance 06/01/21	\$2,974,546.45
Additions	\$6,192.36
Deductions	<u>\$0.00</u>
Cash Balance 06/30/21	\$2,980,738.81
 <u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$2,418,098.97
Estimated STA Revenue	\$535,269.00
AMOUNT TO BE ALLOCATED	\$2,953,367.97
 Total Approved Allocations	 <u>\$1,453,712.00</u>
BALANCE Available for Allocation	\$1,499,655.97

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20    20-28	Nevada County Transit/Paratransit Services	\$1,000,005.00	\$193,446.00	\$806,559.00
7/15/20    20-31	Truckee Transit/Paratransit Services	\$453,707.00	\$21,155.00	\$432,552.00
	TOTAL	\$1,453,712.00	\$214,601.00	\$1,239,111.00



**Nevada County Transportation Commission  
Monthly Financial Report FY 2020/21**

**JUNE**

**REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492 )**

Cash Balance 06/01/21	\$2,591,436.10
Additions	\$4,822.63
Deductions	<u>\$240,000.00</u>
Cash Balance 06/30/21	\$2,356,258.73
<u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$2,214,761.30
Estimated RSTP Revenue	<u>\$1,116,562.00</u>
AMOUNT TO BE ALLOCATED	\$3,331,323.30
Total Amount of Approved Allocations	<u>\$1,277,675.50</u>
BALANCE Available for Allocation	\$2,053,647.80

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-33	GV 2019/20 Annual Street Rehab	\$240,000.00	\$0.00	\$240,000.00	\$240,000.00	\$0.00
7/15/20 20-33	GV 2020/21 Annual Street Rehab	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$150,000.00
7/15/20 20-34	Nev City Boulder Street Improvements	\$86,000.00	\$0.00	\$86,000.00	\$86,000.00	\$0.00
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$3,627.50	\$156,372.50	\$53,558.50	\$102,814.00
7/15/20 20-32	Nev Co 2020/21 General Maintenance	\$645,303.00	\$0.00	\$645,303.00	\$645,303.00	\$0.00
	<b>TOTAL</b>	<b>\$1,281,303.00</b>	<b>\$3,627.50</b>	<b>\$1,277,675.50</b>	<b>\$1,024,861.50</b>	<b>\$252,814.00</b>



**Nevada County Transportation Commission**

**Monthly Financial Report 2021/22**

**JULY**

**TOWN OF TRUCKEE (5805) LTF**

16.63%

Cash Balance 07/01/21	\$853,200.29
Additions	\$75,012.96
Deductions	<u>\$0.00</u>
Cash Balance 07/31/21	\$928,213.25

Budget and Allocations

Fund Balance 6/30/21	\$975,726.60
Revenue Revised Findings Reso 21-08 5/9/21	<u>\$575,172.00</u>
AMOUNT TO BE ALLOCATED	\$1,550,898.60

Total Amount of Approved Allocations	<u>\$627,443.36</u>
BALANCE Available for Allocation	\$923,455.24

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/21/21 21-16	Transit/Paratransit Operations	\$627,443.36	\$0.00	\$627,443.36

**Nevada County Transportation Commission**  
**Monthly Financial Report FY 2021/22**  
**JULY**

**PEDESTRIAN AND BIKE (5806) LTF**  
**2.00%**

Cash Balance 07/01/21	\$232,004.69
Additions	\$9,742.77
Deductions	<u>\$0.00</u>
Cash Balance 07/31/21	\$241,747.46

Budget and Allocations

Fund Balance 6/30/21	\$247,918.55
Revenue Revised Findings Reso 21-08 5/9/21	<u>\$74,279.00</u>
<b>AMOUNT TO BE ALLOCATED</b>	<b>\$322,197.55</b>
Total Amount of Approved Allocations	<u>\$0.00</u>
BALANCE Available for Allocation	\$322,197.55

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
	No FY 2021/22 Projects	\$0.00	\$0.00	\$0.00

**Nevada County Transportation Commission  
Monthly Financial Report FY 2021/22**

**JULY**

**NEVADA COUNTY (5807) LTF**

67.11%

Cash Balance 07/01/21	\$2,850,763.53
Additions	\$304,530.99
Deductions	<u>\$617,000.00</u>
Cash Balance 07/31/21	\$2,538,294.52

Budget and Allocations	
<u>Fund Balance 6/30/21</u>	\$3,348,185.01
Revenue Revised Findings Reso 21-08 5/9/21	<u>\$2,183,580.00</u>
AMOUNT TO BE ALLOCATED	\$5,531,765.01

Total Amount of Approved Allocations	<u>\$4,644,233.00</u>
BALANCE Available for Allocation	\$887,532.01

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/21/21 21-15	Transit/Paratransit Operations	\$2,183,580.00	\$617,000.00	\$1,566,580.00
1/22/21 21-02	Reserved in the Fund Capital Purchase of 2 buses	\$2,460,653.00	\$0.00	\$2,460,653.00
	<b>TOTAL</b>	<b>\$4,644,233.00</b>	<b>\$617,000.00</b>	<b>\$4,027,233.00</b>

**Nevada County Transportation Commission  
Monthly Financial Report FY 2021/22**

**JULY**

**GRASS VALLEY (5808) LTF**

13.09%

Cash Balance 07/01/21	\$6,541.79
Additions	\$59,467.69
Deductions	<u>\$0.00</u>
Cash Balance 07/31/21	\$66,009.48

Budget and Allocations

Fund Balance 6/30/21	\$103,676.43
Revenue Revised Findings Reso 21-08 5/9/21	<u>\$452,602.00</u>
AMOUNT TO BE ALLOCATED	\$556,278.43

Total Amount of Approved Allocations	<u>\$452,602.00</u>
BALANCE Available for Allocation	\$103,676.43

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
9/15/21 Reso 21-19 pending	Transit/Paratransit Operations	\$452,602.00	\$0.00	\$452,602.00

**Nevada County Transportation Commission  
Monthly Financial Report FY 2021/22**

**JULY**

**NEVADA CITY (5809) LTF**

3.16%

Cash Balance 07/01/21	\$1,601.57
Additions	\$14,514.46
Deductions	<u>\$0.00</u>
Cash Balance 07/31/21	\$16,116.03

Budget and Allocations

Fund Balance 6/30/21	\$25,309.52
Revenue Revised Findings Reso 21-08 5/9/21	<u>\$109,301.00</u>
AMOUNT TO BE ALLOCATED	\$134,610.52

Total Amount of Approved Allocations	<u>\$109,301.00</u>
BALANCE Available for Allocation	\$25,309.52

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
9/15/21 Reso 21-20 pending	Transit/Paratransit Operations	\$109,301.00	\$0.00	\$109,301.00

**Nevada County Transportation Commission  
Monthly Financial Report FY 2021/22**

**JULY**

**COMMUNITY TRANSIT SERVICES (5810) LTF**

5.00%

Cash Balance 07/01/21	\$128,176.33
Additions	\$23,869.79
Deductions	<u>\$0.00</u>
Cash Balance 07/31/21	\$152,046.12

Budget and Allocations

Fund Balance 6/30/21	\$167,165.29
Revenue Revised Findings Reso 21-08 5/9/21	<u>\$181,984.00</u>
AMOUNT TO BE ALLOCATED	\$349,149.29

Total Amount of Approved Allocations	<u>\$181,984.00</u>
BALANCE Available for Allocation	\$167,165.29

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/21/21 21-15	Nevada County Paratransit Operations	\$151,884.00	\$0.00	<b>\$151,884.00</b>
7/21/21 21-16	Truckee Paratransit Operations	\$30,100.00	\$0.00	<b>\$30,100.00</b>
	TOTAL	\$181,984.00	\$0.00	<b>\$181,984.00</b>



**Nevada County Transportation Commission**

**Monthly Financial Report FY 2021/22**

**JULY**

**PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT, AND SERVICE ENHANCEMENT PROGRAM - TRUCKEE (6318)**

Cash Balance 07/01/21	\$76.34
Additions	\$0.00
Deductions	<u>\$0.00</u>
Cash Balance 07/31/21	\$76.34
Amount Approved for Projects	\$0.00
Interest Accrued*	<u>\$76.34</u>
Total Available	\$76.34

DATE/RESO	PROJECT	AMOUNT AVAILABLE FOR THE PROJECT	TTD ACTIVITY Accrual	BALANCE
	No FY 21-22 project	\$0.00	\$0.00	\$0.00

Nevada County Transportation Commission  
 Monthly Financial Report FY 2021/22  
**JULY**

**NCTC Administration & Planning (6327)**

Cash Balance 07/01/21	\$208,456.42
Additions	\$63,075.43
Deductions	<u>\$85,651.50</u>
Cash Balance 07/31/21	\$185,880.35

**BUDGET: Estimated Revenue & Allocations**

Fund Balance 6/30/21	\$285,825.24
Estimated Revenue	<u>\$1,444,018.71</u>
<b>AVAILABLE FOR ALLOCATION</b>	<b>\$1,729,843.95</b>
Total of Approved Allocations	<u>\$1,444,018.71</u>
<b>BALANCE AVAILABLE FOR ALLOCATION</b>	<b>\$285,825.24</b>

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
<b>1.1</b>	<b><u>General Services</u></b>				
	NCTC Staff	\$189,072.73	\$5,852.09	\$183,220.64	3.10%
	Indirect	\$34,422.81	\$3,553.65	\$30,869.16	10.32%
	Consultant Human Resources	\$5,000.00	\$0.00	\$5,000.00	0.00%
<b>1.2</b>	<b><u>TDA Admin.</u></b>				
	NCTC Staff	\$217,746.26	\$9,683.92	\$208,062.34	4.45%
	Indirect	\$39,643.15	\$5,781.84	\$33,861.31	14.58%
	Fiscal Audit unallowable	\$51,164.00	\$0.00	\$51,164.00	0.00%
	<b><u>Triennial Performance Audits</u></b>	\$45,000.00	\$0.00	\$45,000.00	0.00%
<b>2.1</b>	<b>Regional Transportation Plan</b>				
	NCTC Staff	\$63,608.01	\$3,822.86	\$59,785.15	6.01%
	Indirect	\$11,580.56	\$2,113.84	\$9,466.72	18.25%
	Traffic Engineering	\$25,000.00	\$0.00	\$25,000.00	0.00%
	Local Agency	\$30,000.00	\$0.00	\$30,000.00	0.00%
	<b><u>Traffic Counts</u></b>	\$10,000.00	\$0.00	\$10,000.00	0.00%
	RTP Update	\$75,000.00	\$0.00	\$75,000.00	0.00%
<b>2.2</b>	<b><u>Transportation Improvement Program</u></b>				
	NCTC Staff	\$48,617.49	\$3,606.80	\$45,010.69	7.42%
	Indirect	\$15,453.77	\$3,027.44	\$12,426.33	19.59%
<b>2.2.1</b>	<b><u>RTMF Update</u></b>				
	NCTC Staff	\$36,264.78	\$1,908.88	\$34,355.90	5.26%
	Consultant	\$70,000.00	\$0.00	\$70,000.00	0.00%
<b>2.3</b>	<b>Transit &amp; Paratransit Programs</b>				
	<b><u>NCTC Staff</u></b>	\$46,230.66	\$1,254.70	\$44,975.96	2.71%
	Indirect	\$8,416.81	\$586.35	\$7,830.46	6.97%
<b>2.4</b>	<b>Coordination of Regional Planning</b>				
	NCTC Staff	\$82,121.12	\$1,767.76	\$80,353.36	2.15%
	<b><u>Indirect</u></b>	\$23,427.89	\$2,291.21	\$21,136.68	9.78%
	Rural Counties Task Force	\$2,000.00	\$2,000.00	\$0.00	100.00%
<b>2.4.2</b>	<b>Airport Land Use Commission Planning &amp; Reviews</b>		\$0.00		
	<b><u>NCTC Staff</u></b>	\$14,783.75	\$876.26	\$13,907.49	5.93%
	Consultant	\$15,000.00	\$0.00	\$15,000.00	0.00%
<b>2.4.3</b>	<b>READY Nevada County</b>		\$0.00		
	NCTC Staff	\$31,776.48	\$2,076.55	\$29,699.93	6.53%
	Consultant	\$100,000.00	\$0.00	\$100,000.00	0.00%
	Contingency	\$152,688.44	\$0.00	\$152,688.44	0.00%
	<b>TOTAL ALL WORK ELEMENTS</b>	<b>\$1,444,018.71</b>	<b>\$50,204.15</b>	<b>\$1,393,814.56</b>	<b>3.48%</b>

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission  
Monthly Financial Report FY 2021/22**

**JULY**

**REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)**

Cash Balance 07/01/21	\$1,473,565.63
Additions	\$117,248.79
Deductions	\$0.00
Cash Balance 07/31/21	\$1,590,814.42

**RTMF REVENUES, INTEREST, AND EXPENDITURES  
2000/01 - 2021/22**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2020/21	COLLECTED/EXPENDED 2021/22	TOTAL COLLECTED/EXPENDED
Grass Valley	\$2,515,306.32	\$0.00	\$2,515,306.32
Nevada City	\$173,699.77	\$0.00	\$173,699.77
Nevada County	\$5,025,638.19	\$0.00	\$5,025,638.19
<b>Total</b>	<b>\$7,714,644.28</b>	<b>\$0.00</b>	<b>\$7,714,644.28</b>
Interest	\$216,662.55	\$0.00	\$216,662.55
Expenditures	\$6,096,907.11	\$0.00	\$6,096,907.11
<b>TOTAL</b>	<b>\$1,834,399.72</b>	<b>\$0.00</b>	<b>\$1,834,399.72</b>

**RTMF ALLOCATIONS**

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	EXPENDED YTD Accrual Basis	BALANCE
1/19/21 Reso 21-01	NCTC RTMF Administration	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,260,261.54	\$3,126,201.30	\$0.00	\$3,126,201.30
7/19/17 Reso 17-29	Grass Valley East Main Street/Bennett Street	\$1,500,000.00	\$1,150,057.28	\$349,942.72	\$0.00	\$349,942.72
5/19/21 Reso 21-12	NCTC RTMF Update	\$115,879.49	\$9,614.71	\$106,264.78	\$0.00	\$106,264.78
<b>TOTAL</b>		<b>\$6,007,342.33</b>	<b>\$2,419,933.53</b>	<b>\$3,587,408.80</b>	<b>\$0.00</b>	<b>\$3,587,408.80</b>

**Nevada County Transportation Commission**  
**Monthly Financial Report FY 2021/22**  
**JULY**

**STATE TRANSIT ASSISTANCE FUND (6357)**

Cash Balance 07/01/21	\$2,980,738.81
Additions	\$376,235.56
Deductions	<u>\$214,601.00</u>
Cash Balance 07/31/21	\$3,142,373.37
 <u>Budget and Allocations</u>	
Fund Balance 6/30/21	\$3,142,373.37
Estimated STA Revenue	\$866,937.00
AMOUNT TO BE ALLOCATED	\$4,009,310.37
 Total Approved Allocations	 <u>\$233,978.27</u>
BALANCE Available for Allocation	\$3,775,332.10

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/21/21 21-15	Nevada County Transit/Paratransit Services 99314	\$17,795.00	\$0.00	\$17,795.00
7/21/21 21-16	Truckee Transit/Paratransit Services	\$216,183.27	\$0.00	\$216,183.27
	TOTAL	\$233,978.27	\$0.00	\$233,978.27

**Nevada County Transportation Commission  
Monthly Financial Report FY 2021/22**

**JULY**

**REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492 )**

Cash Balance 07/01/21	\$2,356,258.73
Additions	\$0.00
Deductions	<u>\$16,671.00</u>
Cash Balance 07/31/21	\$2,339,587.73
<u>Budget and Allocations</u>	
Fund Balance 6/30/21	\$2,339,587.73
Estimated RSTP Revenue	<u>\$0.00</u>
AMOUNT TO BE ALLOCATED	\$2,339,587.73
Total Amount of Approved Allocations	<u>\$252,814.00</u>
BALANCE Available for Allocation	\$2,086,773.73

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-33	GV 2020/21 Annual Street Rehab	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$150,000.00
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$57,186.00	\$102,814.00	\$0.00	\$102,814.00
	<b>TOTAL</b>	<b>\$310,000.00</b>	<b>\$57,186.00</b>	<b>\$252,814.00</b>	<b>\$0.00</b>	<b>\$252,814.00</b>



JAN ARBUCKLE – Grass Valley City Council  
 ANDREW BURTON – Member-At-Large, Chair  
 ANN GUERRA – Member-At-Large, Vice Chair  
 SUSAN HOEK – Nevada County Board of Supervisors  
 ED SCOFIELD – Nevada County Board of Supervisors  
 DUANE STRAWSER – Nevada City City Council  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

## MINUTES OF NCTC MEETING July 21, 2021

An online meeting of the Nevada County Transportation Commission (NCTC) was held via teleconference, in light of COVID-19 restrictions on public gatherings, on Wednesday, July 21, 2021. The meeting was held via Zoom. Notice of the meeting was posted 72 hours in advance. The meeting was scheduled for 8:30 a.m.

Members Present: Jan Arbuckle  
 Andy Burton  
 Susan Hoek  
 Ed Scofield  
 Duane Strawser  
 Jan Zabriskie

Members Absent: Ann Guerra

Staff Present: Mike Woodman, Executive Director  
 Dan Landon, Executive Advisor  
 Kena Sannar, Transportation Planner  
 Dale Sayles, Administrative Services Officer  
 Carol Lynn, Administrative Assistant

Standing Orders: Chair Burton convened the Nevada County Transportation Commission meeting at 8:33 a.m.

Pledge of Allegiance  
 Roll Call

### PUBLIC COMMENT:

Town of Truckee Transit Administrative Analyst Kelly Beede informed the Commission that she is retiring the end of July from the Town of Truckee. She thanked the NCTC Commissioners and staff for their support in moving Transit forward in Truckee. Truckee Transit has made great strides over recent years and she is excited for Transit's future with her successor. Interviews were held last week and if their top candidate accepts the position, Truckee will be in amazing hands, and this candidate will take Transit to a new level through the support of the Nevada County Transportation Commission and staff along with the Truckee Town Council. Ms. Beede expressed it has been a pleasure working with everybody.

## CONSENT ITEMS

1. Financial Reports  
April 2021 and May 2021
2. NCTC Minutes  
May 19, 2021 NCTC Meeting Minutes
3. HIP Bid Targets for FY 2020/21  
Approve the Bid Target table as a basis for allocation from the HIP Fund for FY 2020/21.
4. State of Good Repair Projects for FY 2021/22  
Resolution 21-13
5. Grass Valley, Nevada City, Town of Truckee, and Nevada County Local Participation Subrecipient Agreements for FY 2021/22  
Resolution 21-14
6. Allocation Request from Nevada County  
Resolution 21-15
7. Allocation Request from the Town of Truckee  
Resolution 21-16

**ACTION: Approved Consent Items by roll call vote**

**MOTION: Strawser / SECOND: Arbuckle**

**AYES: Arbuckle, Burton, Hoek, Scofield, Strawser, Zabriskie**

**NOES: None**

**ABSENT: Guerra**

**ABSTAIN: None**

## ACTION ITEMS

8. Professional Services Agreement for Fiscal and Compliance Audits  
Resolution 21-17

In compliance with the Transportation Development Act, Fiscal and Compliance Audits are conducted annually for NCTC, as well as its claimants, and are presented to the Commission and submitted to the State Controller's Office. In May of this year, NCTC released a request for proposals from qualified firms to prepare Fiscal and Compliance Audits. Four proposals were received and reviewed by a selection committee that consisted of members of Nevada County Auditor-Controller's office, Town of Truckee, City of Grass Valley and NCTC staff.

Based on the review and scoring of the proposals, interviews were held with three firms, those being AGT, CLA and The Pun Group. Following the interviews, the selection committee chose The Pun Group to conduct the Fiscal and Compliance Audits for fiscal years 2020/21, 2021/22, and 2022/23, with two additional option years.



**ACTION:** Approved Resolution 21-17 by roll call vote  
**MOTION:** Scofield / **SECOND:** Zabriskie  
**AYES:** Arbuckle, Burton, Hoek, Scofield, Strawser, Zabriskie  
**NOES:** None  
**ABSENT:** Guerra  
**ABSTAIN:** None

9. Amendment 7, Professional Services Agreement for General Counsel Services with Sloan Sakai Yeung & Wong LLP  
Resolution 21-18

The current contract with NCTC's legal counsel, Sloan Sakai Yeung and Wong LLP, expires on August 31, 2021. NCTC staff has been really pleased with the firm's performance, responsiveness, and overall knowledge and experience with regional transportation planning agencies and airport land use commissions, and their guidance in addressing the numerous legal questions and issues that are raised to them. NCTC staff very much appreciate the experience and relationship they have with the firm. Staff is recommending the extension of the contract for three years with two one-year options, commencing August 30, 2021.

**ACTION:** Approved Resolution 21-18 by roll call vote  
**MOTION:** Hoek / **SECOND:** Arbuckle  
**AYES:** Arbuckle, Burton, Hoek, Scofield, Strawser, Zabriskie  
**NOES:** None  
**ABSENT:** Guerra  
**ABSTAIN:** None

10. Western Nevada County Transit Development Plan Final Report  
Accept the Final Report

**Item #10 was pulled from the agenda.**

11. Nevada County Coordinated Public Transit-Human Services Transportation Plan Final Report  
Accept the Final Report

This item is accepting the Nevada County Coordinated Public Transit-Human Services Transportation Plan as complete for terms of a contract with WSP. The draft was presented to the Transit Services Commission at their May 19 meeting and comments from the public as well as the TSC have been incorporated into the final report.

**ACTION:** Approved the Nevada County Coordinated Public Transit – Human Services Transportation Plan Final Report by roll call vote  
**MOTION:** Strawser / **SECOND:** Arbuckle  
**AYES:** Arbuckle, Burton, Hoek, Scofield, Strawser, Zabriskie  
**NOES:** None  
**ABSENT:** Guerra  
**ABSTAIN:** None

## **INFORMATIONAL ITEMS**

### 14. Correspondence

- A. Betty T. Yee, California State Controller, Fiscal Year 2020/21 Third Quarter State Transit Assistance Allocation, File 1370.0, 5/18/2021.
- B. Betty T. Yee, California State Controller, Fiscal Year 2020/21 State of Good Repair Program Second Allocation, File 370.2.1, 5/18/2021.
- C. Mike Woodman, Executive Director, NCTC, Letter of Appreciation to Senator Brian Dahle, File 1200.4, 7/1/21.
- D. Mike Woodman, Executive Director, NCTC, Letter of Appreciation to Assemblywoman Megan Dahle, File 1200.4, 7/1/21.
- E. Mike Woodman, Chair, North State Super Region, Comments on the Draft Climate Action Plan for Transportation Infrastructure (CAPTI), File 1030.2.4.5, 5/20/2021.
- F. Department of Transportation, Caltrans Seeks Community Feedback about Future SR-49 Projects, File 1200.4, 7/8/2021.

Mike Woodman, Chair of the North State Super Region, drafted a comment letter to the California State Transportation Agency, regarding the draft Climate Action Plan for Transportation Infrastructure. The comments raise key concerns that rural transportation projects not be put at a disadvantage in relation to shifting policies.

The Department of Transportation press release states Caltrans District 3 is working on a comprehensive multimodal corridor plan for the State Route 49 corridor, in coordination with Nevada County Transportation Commission, Placer County Transportation Planning Agency, as well stakeholders along the corridor, including CHP, first responders and the public. They are seeking public input through an online survey, and there will be additional public opportunities for input as the process moves along. The multimodal corridor plan project is a planning study that seeks to define what improvements are needed, interim, medium term, and long term, within the corridor, and what the deficiencies are. The intent is to position this project for funding to make the critical operational and safety improvements needed on the State Route 49 corridor in both Nevada and Placer Counties.

The State Route 49 Stakeholders Committee, a group that NCTC formed back in 2007 based on concerns for safety raised within the corridor, represents stakeholders, citizens, elected officials, NCTC, CHP and other first responders, and Caltrans. The focus of the group is to have continued communication relating to improvements within the corridor. The Committee will receive a presentation of the draft multimodal corridor plan. The Committee has not met since before the pandemic, and there has been a lot of progress identifying the issues and improvements that could be implemented, so it is time to share this information with the Committee and get their input.

There will be outreach to the South County Municipal Advisory Council to keep them informed as well. Caltrans has distributed information through their social media channels, email notifications, local radio stations and the local newspaper, and has been actively engaging local stakeholders and first

responders. They are soliciting input to identify the needs of the community such as bus routes and access for pedestrians and bicyclists along State Route 49.

Letters of appreciation were sent to Senator Brian Dahle and Assemblywoman Megan Dahle for their assistance in working with Caltrans headquarters and the California State Transportation Agency to get a support letter for NCTC's federal earmark requests.

15. Executive Director's Report

- Active Transportation Program State Budget Augmentation Update
- SR 49 Corridor Improvement Project – Submittal of Federal Earmark Requests Update
- Final Climate Action Plan for Transportation Infrastructure

Executive Director Woodman commented on the efforts to lobby the Governor to include supplemental funding to the Active Transportation Program due to the budget surplus. Stakeholders were requesting two billion dollars in augmentation for the Active Transportation Program, but the Governor's May revise included only \$500 million in additional funding. The Legislature also passed Senate Bill 129 amending the Budget Act of 2021, requiring additional legislation to make the ATP augmentation available for encumbrance or expenditure. Hopefully when the Legislature returns from recess, this legislation will get passed and the \$500 million augmentation will go into the Active Transportation Program.

Jim Day from Caltrans Local Assistance commented that the \$500 million will be split up between statewide urban and rural areas, large Metropolitan Planning Organizations and the statewide listing. Based on the scores of those listings for Caltrans District 3, the SR 174/SR 20 Intersection Analysis project in Grass Valley is the one project that is close enough to reach that dollar figure before they run out of money. The Nevada City SR 49 Multimodal Corridor Plan project is still a few points below, and the money will be used up by the projects ahead of it.

Mr. Woodman said the two billion dollars originally requested would have funded all five of Nevada County's Active Transportation Program submittals. NCTC staff has budgeted funding in the Overall Work Program to hire a consultant to revamp the previous application for the Nevada City SR 49 Multimodal Corridor Plan project and resubmit it, hopefully to be successful in the future. There will also be a debrief with CTC staff and on-site visits to review the project with them. Clearing the backlog of projects ahead of it should put the project in a good position to score very well in the next round of submittals in Spring 2022.

Congressman LaMalfa had selected the Nevada City SR 49 Multimodal Corridor Plan project as one of his five member designated projects. Unfortunately, the House Transportation and Infrastructure Committee did not select that project to move forward. However, Senator Padilla has submitted it for \$10 million, which means the first hurdle in the earmark process has been cleared, and hopefully that project will make the final list.

The California State Transportation Agency adopted the final Climate Action Plan for Transportation Infrastructure. The new strategy is intended to leverage existing transportation funding sources to address climate and equity goals put in place with this plan. NCTC staff will continue to work with the Rural Counties Task Force and the North State Super Region to make sure, through implementation of

the new policy guidance provided in this plan, that the investment strategies are not disadvantaged in critical rural infrastructure. Many of the comments that were provided through the North State Super Region and the Rural Counties Task Force were acknowledged and addressed in the adoption of the final plan. That indicates they heard us and recognize some of our challenges and concerns, but we have to keep a close eye on this and make sure that Caltrans takes this approach to leveraging existing funding to address climate change and greenhouse gas emission reductions, and does not leave rural projects behind. We will continue to be vocal with Caltrans and CalSTA to ensure that these critical rural projects continue to get funded.

The comments emphasized that the majority of the mostly urban based induced demand research indicates that short term benefits are quickly used up and those benefits then don't relieve congestion. The factors that drive induced vehicle miles traveled are not present in our corridors, and from our experience, we are reducing greenhouse gases and providing multimodal benefits, and the projects are critical for safety and wildfire evacuation. We support the greenhouse gas emission reduction goals, and additional funding for Transit to get passenger rail up to the Truckee Tahoe region to move folks without their cars would be huge. We are trying to be part of the solution and not be viewed as part of the problem.

16. Project Status Reports:

A. Caltrans Projects: Sam Vandell, Caltrans District 3 Project Manager for Nevada County.

Sam Vandell reviewed the July Caltrans Project Status Report. Caltrans has completed design on the Nevada and Placer turnouts and will be looking to advertise this project next month. The Nevada 20 pavement improvement project has finished the planning cycle. For the Nevada 49 Corridor Improvement Project, the environmental document has been signed and it will be part of the 2022 SHOPP program. The Environmental phase will begin next spring.

The Omega Curve Correction project will have some tree clearing and utility relocation work beginning this fall, with construction starting next spring. This project will have a number of public engagement meetings regarding the upcoming road closures and schedule for completing the project. There is a high potential for collisions through there so this project is definitely needed for the safety of the traveling public.

Executive Director Woodman had a phone conversation with Nevada County Supervisor Hardy Bullock concerning the State Route 20 corridor and the recent fatalities there. A meeting was suggested with Caltrans, NCTC, the Board of Supervisors, CHP, and first responders, to take a look at the corridor, maybe have Caltrans Safety do an analysis, and look at short, medium, and long term strategies to address safety in that corridor. Mr. Vandell agreed that this is a corridor of some concern, and they would welcome a meeting with those agencies and other stakeholders and possibly Caltrans Traffic Operations to come up with potential ideas for safety mitigation, implementation, and short term and long term goals. Curves could be improved, as well as shoulder widening and sight distance issues.

It was suggested to include Caleb Dardick from the Nevada County CEO's office in those meetings, who has been looking at recreation assets along that State Route 20 corridor, with an eye toward tourism and promotion, which has a direct impact on traffic in the corridor.

The construction delays on Highway 174 were discussed. Mr. Vandell said often the one-way traffic control is the best way to facilitate constructing a project, to avoid shutting down the road for short


periods of time in both directions. The paving will take several weeks to complete but they are ahead of schedule. They did receive some letters from individuals with evacuation concerns along Highway 174. They are in constant coordination with CHP at that location, and will coordinate with their staff to remove any construction vehicles and open all lanes to traffic if needed.

Caltrans uses social media such as Facebook and Twitter to provide information on their activities. Mr. Vandell said Caltrans' Public Information Officer does an excellent job, and they are open to help improve their social media presence. Chair Burton suggested there are some well-established social media networks in Nevada County, including the county itself, law enforcement agencies and others, and he encouraged Caltrans to create a strategy in partnership with those existing networks to get more of that information in front of the people that need to see it.

COMMISSION ANNOUNCEMENTS: There were no commission announcements.

SCHEDULE FOR NEXT MEETING: The next regularly scheduled meeting of the NCTC will be September 15, 2021 at 8:30 a.m. via Zoom.

ADJOURNMENT OF MEETING: Chair Burton adjourned the meeting at 9:32 a.m.

Respectfully submitted by:   
\_\_\_\_\_  
Carol Lynn, Administrative Assistant

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
Andrew Burton, Chair  
Nevada County Transportation Commission



**RESOLUTION 21-19  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**TRANSPORTATION DEVELOPMENT ACT ALLOCATIONS TO GRASS VALLEY FOR  
TRANSIT/PARATRANSIT SERVICES DURING FISCAL YEAR 2021/22**

WHEREAS, the City of Grass Valley has requested an allocation of LTF as set forth below:

<b>Project Title/Description</b>	<b>Authorized by TDA Sections</b>	<b>Total Project Cost</b>	<b>Amount Requested</b>
Transit/Paratransit Operations <b>LTF</b>	99400(c)	\$5,076,575	\$452,602

WHEREAS, the Revised Findings of Apportionment, Resolution 21-08, adopted by the Nevada County Transportation Commission on May 19, 2021 estimates that for FY 2021/22 there is \$452,602 of Local Transportation Funds available for allocation to the City of Grass Valley under Public Utilities Code (PUC) Section 99400(c); and

WHEREAS, the FY 2021/22 apportionment available to allocate is \$452,602; and

WHEREAS, no previous allocations of Local Transportation Funds for FY 2021/22 have been made to the City of Grass Valley; and

WHEREAS, this proposed expenditure is in conformity with the Regional Transportation Plan.

NOW, THEREFORE, BE IT RESOLVED, that \$452,602 of Local Transportation Funds is allocated to the City of Grass Valley under Section 99400(c) of the Public Utilities Code for support of transit/paratransit operations during FY 2021/22.

BE IT FURTHER RESOLVED, that payments are contingent upon receipt of the signed Grass Valley Claim Form and signed Resolution from the Grass Valley City Council and shall be made as monies become available.

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is hereby directed to issue allocation instructions in accordance with this resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on September 15, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest:

\_\_\_\_\_  
Andrew Burton, Chair  
Nevada County Transportation Commission

\_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

[Back to Top](#)



# COUNTY OF NEVADA COMMUNITY DEVELOPMENT AGENCY

Public Works Department

Transit Services Division

950 MAIDU AVENUE, SUITE 170, NEVADA CITY, CA 95959-8617  
Phone: (530) 477-0103 Toll free: (888) 660-7433 FAX: (530) 477-7847

[www.goldcountrystage.com](http://www.goldcountrystage.com)

Email: [goldcountrystage@co.nevada.ca.us](mailto:goldcountrystage@co.nevada.ca.us)

Trisha Tillotson  
Community Development Agency Director

Trisha Tillotson, Director of Public Works  
Robin Van Valkenburgh, Transit Services Manager

June 15, 2021

Mr. Tim Kiser, City Manager  
City of Grass Valley  
125 East Main Street  
Grass Valley, CA 95945

**SUBJECT: Fiscal Year 2021-22 Local Transportation Fund Claim**

Dear Mr. Kiser,

The Nevada County Board of Supervisors will hold its Fiscal Year 2021-22 budget public hearings and approval in June and these will include the Fiscal Year 2021-22 Transit Services Division Budget. Nevada County is processing a claim with the Nevada County Transportation Commission (NCTC) for Local Transportation Funds (LTF), pursuant to the Transportation Development Act. In accordance with the Joint Powers Agreement for Transit Services in Western Nevada County, we are requesting that the City of Grass Valley prepare and submit a claim to NCTC for LTF funds to support Nevada County Connects and Nevada County Now contracted paratransit operations during Fiscal Year 2021-22.

NCTC has adopted revised findings of apportionment at their May 19, 2021 meeting indicating that the City of Grass Valley's apportionment for Fiscal Year 2021-22 LTF funds is \$452,602. A copy of the revised NCTC findings of apportionment is attached. Since the Transit Services' Division budget is predicated on the use of 100 percent of the available LTF funds from all three local jurisdictions, we are respectfully asking that Grass Valley prepare its claim in the amount of \$452,602. As with last year's claim, the LTF funding may be shown in a lump sum entitled "transit/paratransit operations" (P.U.C. Sec. 99400(c)).

We are hoping to have the claims approved at the July 21, 2021 NCTC meeting and I would greatly appreciate your placing this claim item on a City Council agenda at your earliest convenience in June 2021, for resolution approval.

Thank you for your continued support of Transit Services in western Nevada County. It is greatly appreciated. Should you have any questions, please contact me at 470-2833.

Sincerely,

*Robin Van Valkenburgh*

Robin Van Valkenburgh  
Transit Services Division Manager

Cc: Trisha Tillotson, Director of Public Works  
Dan Landon, Executive Director, NCTC



**RESOLUTION 21-08  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**REVISED FINDINGS OF APPORTIONMENT FOR FISCAL YEAR 2021/22**

WHEREAS, Section 6655.5 of the California Code of Regulations states that the transportation planning agency may, at any time before the conveyance of initial allocation instructions pursuant to Section 6659, issue a revised determination of apportionments based on a revised determination of populations; and

WHEREAS, the Auditor-Controller of Nevada County has issued an estimate of \$3,457,700 as the amount available for allocation in FY 2021/22; and

WHEREAS, the amount subject to apportionment is to be determined by subtracting the anticipated amounts to be allocated, or made available for allocation, for administration of the Transportation Development Act, for transportation planning, for facilities for the exclusive use of pedestrians and bicycles, and for community transit services, from the total estimate of monies to be available for apportionment and allocation during the ensuing fiscal year; and

WHEREAS, the following figures represent the amount described above:

<u>Estimated LTF Available for FY 2021/22</u>		
Sales and Use Tax		\$4,469,241
Interest		\$40,000
Subtotal		<u>\$4,509,241</u>
<u>Anticipated Allocations</u>		
Administration and Planning		-\$795,277
Pedestrian and Bicycles		-\$74,279
Community Transit Services		<u>-\$181,984</u>
<b>Total Estimated FY 2021/22 LTF Available for Apportionment</b>		<b><u>\$3,457,700</u></b>

Area apportionments based on population: Population figures from State of California Department of Finance 2021 E-1 Report, May 2021

Jurisdiction	Estimated Population	Percent of Estimated Total*	Apportionment**
Nevada County	65,414	67.11%	\$2,320,625
<b>Grass Valley</b>	<b>12,758</b>	<b>13.09%</b>	<b>\$452,602</b>
Nevada City	3,081	3.16%	\$109,301
Truckee	16,213	16.63%	\$575,172
<b>TOTAL</b>	<b>97,466</b>	<b>100.00%</b>	<b>\$3,457,700</b>

Totals may not equal sum of amounts in column due to rounding.

NOW, THEREFORE, BE IT RESOLVED, that Nevada County Transportation Commission finds that the above figures represent area apportionments to be used for FY 2021/22. These apportionments will be used as the basis for allocations throughout FY 2021/22, unless these findings are revised in accordance with statutes and regulations contained in the Transportation Development Act.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 19, 2021 by the following vote:

Ayes: Commissioner Arbuckle, Chair Burton, Commissioner Hoek, Commissioner Scofield, Commissioner Zabriskie

Noes: None

Absent: Commissioner Guerra, Commissioner Strawser

Abstain: None

  
\_\_\_\_\_  
Andrew Burton, Chair  
Nevada County Transportation Commission

Attest:

  
\_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

**RESOLUTION 21-08  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**REVISED FINDINGS OF APPORTIONMENT FOR FISCAL YEAR 2021/22**

WHEREAS, Section 6655.5 of the California Code of Regulations states that the transportation planning agency may, at any time before the conveyance of initial allocation instructions pursuant to Section 6659, issue a revised determination of apportionments based on a revised determination of populations; and

WHEREAS, the Auditor-Controller of Nevada County has issued an estimate of \$3,457,700 as the amount available for allocation in FY 2021/22; and

WHEREAS, the amount subject to apportionment is to be determined by subtracting the anticipated amounts to be allocated, or made available for allocation, for administration of the Transportation Development Act, for transportation planning, for facilities for the exclusive use of pedestrians and bicycles, and for community transit services, from the total estimate of monies to be available for apportionment and allocation during the ensuing fiscal year; and

WHEREAS, the following figures represent the amount described above:

<u>Estimated LTF Available for FY 2021/22</u>		
Sales and Use Tax		\$4,469,241
Interest		\$40,000
Subtotal		<u>\$4,509,241</u>
<u>Anticipated Allocations</u>		
Administration and Planning		-\$795,277
Pedestrian and Bicycles		-\$74,279
Community Transit Services		<u>-\$181,984</u>
<b>Total Estimated FY 2021/22 LTF Available for Apportionment</b>		<b><u>\$3,457,700</u></b>

Area apportionments based on population: Population figures from State of California Department of Finance 2021 E-1 Report, May 2021

Jurisdiction	Estimated Population	Percent of Estimated Total*	Apportionment**
Nevada County	65,414	67.11%	\$2,320,625
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Nevada City	3,081	3.16%	\$109,301
Truckee	16,213	16.63%	\$575,172
<b>TOTAL</b>	<b>97,466</b>	<b>100.00%</b>	<b>\$3,457,700</b>

Totals may not equal sum of amounts in column due to rounding.

NOW, THEREFORE, BE IT RESOLVED, that Nevada County Transportation Commission finds that the above figures represent area apportionments to be used for FY 2021/22. These apportionments will be used as the basis for allocations throughout FY 2021/22, unless these findings are revised in accordance with statutes and regulations contained in the Transportation Development Act.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 19, 2021 by the following vote:

Ayes: Commissioner Arbuckle, Chair Burton, Commissioner Hoek, Commissioner Scofield, Commissioner Zabriskie

Noes: None

Absent: Commissioner Guerra, Commissioner Strawser

Abstain: None

  
\_\_\_\_\_  
Andrew Burton, Chair  
Nevada County Transportation Commission

Attest:   
\_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

**ANNUAL TRANSPORTATION/TRANSIT CLAIM FORM**  
**Fiscal Year 2021/22**

TO: NEVADA COUNTY TRANSPORTATION COMMISSION

FROM: **The City of Grass Valley**  
Agency requesting funds

CONTACT: **Bjorn Jones, Assistant City Engineer**  
Person authorized to submit claim


PHONE: **(530) 274-4353**

**The City of Grass Valley** hereby requests, in accordance with the Transportation Development Act, and applicable rules and regulations, that this transportation/transit claim be approved in the total amount of **\$452,602** of **LTF** funds. The total amount of this claim shall be utilized for completion of the project(s) listed below:

Project Title/Description	Authorized by TDA Section	Total Project Cost	Amount Requested LTF
<b>Transit/Paratransit Operations</b>	<b>99400(c)</b>	<b>\$5,076,575</b>	<b>\$452,602</b>

**The City of Grass Valley** requests that the funds be distributed as they become available. Resolution **2021-50** approving the budget for the project(s) or approving this claim was adopted by the **Grass Valley City Council** on **August 24, 2021**.

Approval of this claim and payment to the **County of Nevada** is subject to such monies being available, and to the provisions that such monies will be used in accordance with the terms contained in the approving resolution of the NEVADA COUNTY TRANSPORTATION COMMISSION.

SIGNED:   
\_\_\_\_\_  
Person authorized to submit claim

TITLE: **Bjorn Jones, Assistant City Engineer**

DATE: 8/26/21

**RESOLUTION NO: 2021- 50**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRASS VALLEY**  
**REQUESTING THE NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)**  
**ALLOCATE \$452,602 OF THE CITY'S FY 2021/22 ESTIMATED APPORTIONMENT OF**  
**LOCAL TRANSPORTATION FUNDS (LTF)**

**WHEREAS**, the City of Grass Valley has entered into a Joint Exercise of Powers Agreement with the City of Nevada City and the County of Nevada for the purpose of establishing and funding a Public Transportation Program; and

**WHEREAS**, Transportation Development Act Funds are apportioned annually for the City of Grass Valley and are available to support the Program; and

**WHEREAS**, the Nevada County Transportation Commission (NCTC) adopted Resolution #21-08 showing that the City of Grass Valley has an estimated apportionment of Local Transportation Funds in Fiscal Year 2021/22 of \$452,602; and

**WHEREAS**, Grass Valley shares proportionately in the cost for such program under the terms of the Joint Powers Agreement; and


**WHEREAS**, on June 15, 2021, the Nevada County Board of Supervisors adopted the Fiscal Year 2021/22 budget. including the Transit Services Commission FY 2021/22 budget;


**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRASS VALLEY**; that the City requests NCTC allocate \$452,602 of Grass Valley's Fiscal Year 2021/22 estimated apportionment of LTF for transit and paratransit services and the Grass Valley LTF funds available for allocation per NCTC Financial Report.

**ADOPTED** as a Resolution by the City Council of the City of Grass Valley at a regular meeting thereof held on the 24<sup>th</sup> day of August 2021, by the following vote:

AYES: *Councilmember Branstrom, Hodge, Juy, Arbuckle, & Mayor Aguilar*  
NOES: *NONE*  
ABSTAINS: *NONE*  
ABSENT: *NONE*

  
Ben Aguilar, Mayor

APPROVED AS TO FORM:  
  
Michael G. Colantuono, City Attorney

ATTEST:  
  
Taylor Day, Deputy City Clerk

**RESOLUTION 21-20  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**TRANSPORTATION DEVELOPMENT ACT ALLOCATIONS TO NEVADA CITY FOR  
TRANSIT/PARATRANSIT SERVICES  
FOR FISCAL YEAR 2021/22**

WHEREAS, the City of Nevada City has requested an allocation of LTF as set forth below:

Project Title/Description	Authorized by TDA Sections	Total Project Cost	Amount of LTF Requested
Transit/Paratransit Operations	99400(c)	\$5,076,575	\$109,301

WHEREAS, the Revised Findings of Apportionment, Resolution 21-08, adopted by the Nevada County Transportation Commission on May 19, 2021 estimates that for FY 2021/22 there is \$109,301 of Local Transportation Funds available for allocation to the City of Nevada City under Public Utilities Code (PUC) Section 99400(c); and

WHEREAS, the FY 2021/22 apportionment available to allocate is \$109,301; and

WHEREAS, no previous allocations of Local Transportation Funds for FY 2021/22 have been made to the City of Nevada City; and

WHEREAS, this proposed expenditure is in conformity with the Regional Transportation Plan.

NOW, THEREFORE, BE IT RESOLVED, that \$109,301 of Local Transportation Funds is allocated to the City of Nevada City under Section 99400(c) of the Public Utilities Code for support of transit/paratransit operations during FY 2021/22.

BE IT FURTHER RESOLVED, that payments are contingent upon receipt of the signed Nevada City Claim Form and signed Resolution from the Nevada City City Council and shall be made as monies become available.

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is hereby directed to issue allocation instructions in accordance with this resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on September 15, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Andrew Burton, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**

Public Works Department

Transit Services Division

950 MAIDU AVENUE, SUITE 170, NEVADA CITY, CA 95959-8617  
Phone: (530) 477-0103 Toll free: (888) 660-7433 FAX: (530) 477-7847

[www.goldcountrystage.com](http://www.goldcountrystage.com)

Email: [goldcountrystage@co.nevada.ca.us](mailto:goldcountrystage@co.nevada.ca.us)

Trisha Tillotson  
Community Development Agency Director

Trisha Tillotson, Director of Public Works  
Robin Van Valkenburgh, Transit Services Manager

June 15, 2021

Joan Phillipe, Interim City Manager  
City of Nevada City  
317 Broad Street  
Nevada City, CA 95959

**SUBJECT: Fiscal Year 2021-22 Local Transportation Fund Claim**

Dear Mrs. Phillipe,

The Nevada County Board of Supervisors will hold its Fiscal Year 2021-22 budget public hearings and approval in June and these will include the Fiscal Year 2021-22 Transit Services Division Budget. Nevada County is processing a claim with the Nevada County Transportation Commission (NCTC) for Local Transportation Funds (LTF), pursuant to the Transportation Development Act. In accordance with the Joint Powers Agreement for Transit Services in Western Nevada County, we are requesting that the City of Nevada City prepare and submit a claim to NCTC for LTF funds to support Nevada County Connects and Nevada County Now contracted paratransit operations during Fiscal Year 2021-22.

NCTC has adopted revised findings of apportionment at their May 19, 2021 meeting indicating that the City of Nevada City's apportionment for Fiscal Year 2021-22 LTF funds is \$109,301. A copy of the revised NCTC findings of apportionment is attached. Since the Transit Services' Division budget is predicated on the use of 100 percent of the available LTF funds from all three local jurisdictions, we are respectfully asking that Nevada City prepare its claim in the amount of \$109,301. As with last year's claim, the LTF funding may be shown in a lump sum entitled "transit/paratransit operations" (P.U.C. Sec. 99400(c)).

We are hoping to have the claims approved at the July 21, 2021 NCTC meeting and I would greatly appreciate your placing this claim item on a City Council agenda at your earliest convenience in June 2021, for resolution approval.

Thank you for your continued support of Transit Services in western Nevada County. It is greatly appreciated. Should you have any questions, please contact me at 470-2833.

Sincerely,

*Robin Van Valkenburgh*

Robin Van Valkenburgh  
Transit Services Division Manager

Cc: Trisha Tillotson, Director of Public Works  
Dan Landon, Executive Director, NCTC



**RESOLUTION 21-08  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**REVISED FINDINGS OF APPORTIONMENT FOR FISCAL YEAR 2021/22**

WHEREAS, Section 6655.5 of the California Code of Regulations states that the transportation planning agency may, at any time before the conveyance of initial allocation instructions pursuant to Section 6659, issue a revised determination of apportionments based on a revised determination of populations; and

WHEREAS, the Auditor-Controller of Nevada County has issued an estimate of \$3,457,700 as the amount available for allocation in FY 2021/22; and

WHEREAS, the amount subject to apportionment is to be determined by subtracting the anticipated amounts to be allocated, or made available for allocation, for administration of the Transportation Development Act, for transportation planning, for facilities for the exclusive use of pedestrians and bicycles, and for community transit services, from the total estimate of monies to be available for apportionment and allocation during the ensuing fiscal year; and

WHEREAS, the following figures represent the amount described above:

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<u>Anticipated Allocations</u>		
Administration and Planning		-\$795,277
Pedestrian and Bicycles		-\$74,279
Community Transit Services		<u>-\$181,984</u>
<b>Total Estimated FY 2021/22 LTF Available for Apportionment</b>		<b>\$3,457,700</b>

Area apportionments based on population: Population figures from State of California Department of Finance 2021 E-1 Report, May 2021

Jurisdiction	Estimated Population	Percent of Estimated Total*	Apportionment**
Nevada County	65,414	67.11%	\$2,320,625
Grass Valley	12,758	13.09%	\$452,602
<b>Nevada City</b>	<b>3,081</b>	<b>3.16%</b>	<b>\$109,301</b>
Truckee	16,213	16.63%	\$575,172
<b>TOTAL</b>	<b>97,466</b>	<b>100.00%</b>	<b>\$3,457,700</b>

Totals may not equal sum of amounts in column due to rounding.

NOW, THEREFORE, BE IT RESOLVED, that Nevada County Transportation Commission finds that the above figures represent area apportionments to be used for FY 2021/22. These apportionments will be used as the basis for allocations throughout FY 2021/22, unless these findings are revised in accordance with statutes and regulations contained in the Transportation Development Act.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 19, 2021 by the following vote:

Ayes: Commissioner Arbuckle, Chair Burton, Commissioner Hoek, Commissioner Scofield, Commissioner Zabriskie

Noes: None

Absent: Commissioner Guerra, Commissioner Strawser

Abstain: None

  
\_\_\_\_\_  
Andrew Burton, Chair  
Nevada County Transportation Commission

Attest:

  
\_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

ANNUAL TRANSPORTATION/TRANSIT CLAIM FORM

Fiscal Year 2021/22

TO: NEVADA COUNTY TRANSPORTATION COMMISSION

FROM: The City of Nevada City  
Agency requesting funds

CONTACT: Bryan McAlister, City Engineer  
Person authorized to submit claim

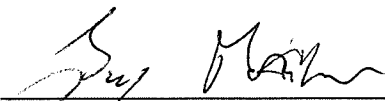
PHONE: (530) 265-2496 x126

**The City of Nevada City** hereby requests, in accordance with the Transportation Development Act, and applicable rules and regulations, that this transportation/transit claim be approved in the total amount of **\$109,301** of Local Transportation Funds (LTF). The total amount of this claim shall be utilized for completion of the project(s) listed below:

Project Title/Description	Authorized by TDA Section	Total Project Cost	Amount Requested LTF
<b>Transit/Paratransit Operations</b>	<b>99400(c)</b>	<b>\$5,076,575</b>	<b>\$109,301</b>

**The City of Nevada City** requests that the funds be distributed as they become available. Resolution **2021-32** approving the finding in this claim was adopted by the **City Council of Nevada City** on **August 11, 2021**.

Approval of this claim and payment to **The City of Nevada City** is subject to such monies being available, and to the provisions that such monies will be used in accordance with the terms contained in the approving resolution of the NEVADA COUNTY TRANSPORTATION COMMISSION.

SIGNED:   
Person authorized to submit claim

TITLE: Bryan McAlister, City Engineer

DATE: 8-20-21

**RESOLUTION NO. 2021-32**

**A RESOLUTION REQUESTING THE NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC) ALLOCATE \$109,301 OF THE CITY'S FISCAL YEAR 2021/22 LOCAL TRANSPORTATION FUNDS (LTF) FOR PUBLIC TRANSPORTATION**

**WHEREAS**, the City of Nevada City has entered into a Joint Exercise of Powers Agreement with the City of Grass Valley and the County of Nevada for the purpose of establishing and funding a Public Transportation Program; and

**WHEREAS**, Transportation Development Act Funds that are allocated annually to the City of Nevada City are available to support the Program; and

**WHEREAS**, the Nevada County Transportation Commission adopted Resolution No. 21-08 showing that the City of Nevada City has an estimated apportionment of local transportation funds in fiscal year 2021/22 of \$109,301; and

**WHEREAS**, in accordance with the Joint Powers Agreement for Transit Services in Western Nevada County, the Nevada County Transit Services Division requests that the City of Nevada City prepare and submit a claim to NCTC for LTF funds to support Nevada County Connects and Nevada County Now contracted paratransit operations during fiscal year 2021-22.; and

**WHEREAS**, on June 22, 2021, the Nevada County Board of Supervisors held its Fiscal Year 2021-22 budget public hearings and adopted Fiscal Year 2021-22 Transit Services Division Budget.

**NOW AND THEREFORE, BE IT RESOLVED** the City Council requests NCTC allocate \$109,301 of Nevada City's fiscal year 2021/22 estimated apportionment of LTF for transit and paratransit services.

**PASSED AND ADOPTED** at a regular scheduled meeting of the City Council held on this 11th day of August, 2021, by the following vote:

**AYES:** FLEMING, MINETT, FERNÁNDEZ, PETERSEN


**NOES:**

**ABSTAIN:**

**ABSENT:**

  
\_\_\_\_\_  
Douglass Fleming, Vice Mayor

**ATTEST:**

  
\_\_\_\_\_  
Niel Locke, City Clerk



**BETTY T. YEE**  
**California State Controller**

July 30, 2021

County Auditors Responsible for State Transit Assistance Funds  
 Transportation Planning Agencies  
 County Transportation Commissions  
 San Diego Metropolitan Transit System

**SUBJECT: Fiscal Year 2021-22 State Transit Assistance Allocation Revised Estimate**

Enclosed is a revised summary schedule of State Transit Assistance (STA) funds estimated to be allocated for fiscal year (FY) 2021-22 to each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) sections 99313 and 99314. Also enclosed is a schedule detailing the amount of the PUC section 99314 allocation for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office (SCO) transmittal letter, Reissuance of the FY 2020-21 STA Allocation Estimate, dated July 30, 2021. Pursuant to PUC section 99314.3, each TPA is required to allocate funds to the STA-eligible operators in the area of its jurisdiction

According to the FY 2021-22 enacted California Budget, the estimated amount of STA funds budgeted is \$669,172,000. SCO anticipates the first quarter's allocation will be paid by November 30, 2021. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at [msilvera@sco.ca.gov](mailto:msilvera@sco.ca.gov) with any questions, or for additional information.

Sincerely,

*(Original Signed By)*

MELMA DIZON  
 Manager  
 Local Apportionments Section

Enclosures

**STATE CONTROLLER'S OFFICE 2021/22 STATE TRANSIT ASSISTANCE FUND ALLOCATION REVISED ESTIMATE 7/30/2021**

	PUC 99313 Funds RTC 7102(a)(3), 6051.8 (a), and 6201.8(a)	PUC 99313 Funds RTC 6051.8(b), and 6201.8(b)	PUC 99314	Total Fiscal Year 2021-22 Revised Estimate
<b>NCTC</b>	\$453,134.00	\$373,148.00		\$826,282.00
<b>Nevada County</b>			\$21,678.00	\$21,678.00
<b>Truckee</b>			\$18,977.00	\$18,977.00
<b>Total</b>			<b>\$40,655.00</b>	<b>\$866,937.00</b>

STA amounts were taken from the State Transit Assistance Fund Allocation Revised Estimate prepared by the Office of the State Controller 07/30/2021.

**STATE CONTROLLER'S OFFICE**  
**2021-22 STATE TRANSIT ASSISTANCE ALLOCATION ESTIMATE**  
**SUMMARY**  
**JULY 30, 2021**

Regional Entity	PUC 99313		PUC 99313		PUC 99314 Fiscal Year 2021-22 Estimate	Total Fiscal Year 2021-22 Estimate
	Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a)	Fiscal Year 2021-22 Estimate	Funds from RTC Sections 6051.8(b), and 6201.8(b)	Fiscal Year 2021-22 Estimate		
	<b>A</b>		<b>B</b>		<b>C</b>	<b>D= (A+B+C)</b>
Metropolitan Transportation Commission	\$ 35,812,510	\$	29,490,928	\$	179,286,505	\$ 244,589,943
Sacramento Area Council of Governments	9,108,670		7,500,818		5,798,607	22,408,095
San Diego Association of Governments	4,445,470		3,660,761		1,993,030	10,099,261
San Diego Metropolitan Transit System	10,968,355		9,032,233		8,205,678	28,206,266
Tahoe Regional Planning Agency	502,406		413,722		52,871	968,999
Alpine County Transportation Commission	5,278		4,346		753	10,377
Amador County Transportation Commission	173,771		143,098		11,986	328,855
Butte County Association of Governments	942,239		775,916		95,385	1,813,540
Calaveras County Local Transportation Commission	209,379		172,420		4,665	386,464
Colusa County Local Transportation Commission	103,434		85,176		8,275	196,885
Del Norte County Local Transportation Commission	125,290		103,174		12,013	240,477
El Dorado County Local Transportation Commission	809,432		666,552		101,635	1,577,619
Fresno County Council of Governments	4,773,198		3,930,639		1,564,527	10,268,364
Glenn County Local Transportation Commission	137,982		113,626		6,993	258,601
Humboldt County Association of Governments	608,346		500,962		192,450	1,301,758
Imperial County Transportation Commission	864,901		712,229		145,849	1,722,979
Inyo County Local Transportation Commission	86,302		71,068		0	157,370
Kern Council of Governments	4,250,224		3,499,980		475,399	8,225,603
Kings County Association of Governments	709,196		584,010		52,008	1,345,214
Lake County/City Council of Governments	297,267		244,794		29,300	571,361
Lassen County Local Transportation Commission	128,186		105,559		10,976	244,721
Los Angeles County Metropolitan Transportation Authority	46,698,235		38,455,117		110,830,963	195,984,315
Madera County Local Transportation Commission	736,770		606,716		44,731	1,388,217
Mariposa County Local Transportation Commission	83,857		69,054		4,288	157,199
Mendocino Council of Governments	402,938		331,811		56,251	791,000
Merced County Association of Governments	1,324,247		1,090,492		116,533	2,531,272
Modoc County Local Transportation Commission	44,125		36,336		6,324	86,785
Mono County Local Transportation Commission	61,811		50,900		165,884	278,595
Transportation Agency for Monterey County	2,033,159		1,674,268		1,153,426	4,860,853
<b>Nevada County Local Transportation Commission</b>	<b>453,134</b>		<b>373,148</b>		<b>40,655</b>	<b>866,937</b>
Orange County Transportation Authority	14,662,336		12,074,157		9,679,267	36,415,760
Placer County Transportation Planning Agency	1,479,310		1,218,184		388,114	3,085,608
Plumas County Local Transportation Commission	84,224		69,357		25,082	178,663
Riverside County Transportation Commission	11,411,131		9,396,851		3,405,936	24,213,918
Council of San Benito County Governments	295,342		243,209		8,891	547,442
San Bernardino County Transportation Authority	10,116,137		8,330,448		3,949,972	22,396,557
San Joaquin Council of Governments	3,642,770		2,999,753		1,515,830	8,158,353
San Luis Obispo Area Council of Governments	1,260,720		1,038,180		164,765	2,463,665
Santa Barbara County Association of Governments	2,051,077		1,689,023		958,906	4,699,006
Santa Cruz County Transportation Commission	1,213,964		999,676		2,049,030	4,262,670
Shasta Regional Transportation Agency	826,606		680,694		79,756	1,587,056
Sierra County Local Transportation Commission	14,827		12,210		1,043	28,080
Siskiyou County Local Transportation Commission	206,097		169,717		15,937	391,751
Stanislaus Council of Governments	2,584,781		2,128,518		266,545	4,979,844
Tehama County Transportation Commission	303,841		250,207		11,429	565,477
Trinity County Transportation Commission	62,926		51,819		4,477	119,222
Tulare County Association of Governments	2,239,651		1,844,310		429,271	4,513,232
Tuolumne County Transportation Council	248,567		204,690		11,937	465,194
Ventura County Transportation Commission	3,883,081		3,197,644		1,151,852	8,232,577
Subtotals	\$ 183,487,500	\$	151,098,500	\$	334,586,000	\$ 669,172,000
State Totals		\$	334,586,000	\$	334,586,000	\$ 669,172,000

**STATE CONTROLLER'S OFFICE**  
**2021-22 STATE TRANSIT ASSISTANCE ALLOCATION ESTIMATE PUC 99314 ALLOCATION DETAIL**  
**JULY 30, 2021**

Regional Entity and Operator(s)	Revenue Basis	Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a) Fiscal Year 2021-22 Estimate <b>A</b>	Funds from RTC Sections 6051.8(b), and 6201.8(b) Fiscal Year 2021-22 Estimate <b>B</b>	Total Fiscal Year 2021-22 Estimate <b>C= (A+B)</b>
Mono County Local Transportation Commission Eastern Sierra Transit Authority	2,824,223	90,971	74,913	165,884
Transportation Agency for Monterey County Monterey-Salinas Transit	19,637,486	632,541	520,885	1,153,426
<b>Nevada County Local Transportation Commission</b>				
County of Nevada	369,077	11,888	9,790	21,678
City of Truckee	323,083	10,407	8,570	18,977
<b>Regional Entity Totals</b>	<b>692,160</b>	<b>22,295</b>	<b>18,360</b>	<b>40,655</b>
Orange County Transportation Authority City of Laguna Beach	1,910,271	61,532	50,670	112,202
Orange County Transportation Authority	110,748,483	3,567,307	2,937,610	6,504,917
Regional Entity Subtotals	112,658,754	3,628,839	2,988,280	6,617,119
Orange County Transportation Authority - Corresponding to SCRRRA***	NA	1,679,287	1,382,861	3,062,148
Regional Entity Totals	112,658,754	5,308,126	4,371,141	9,679,267
Placer County Transportation Planning Agency City of Auburn	21,830	703	579	1,282
County of Placer	5,410,141	174,265	143,504	317,769
City of Roseville	1,175,827	37,874	31,189	69,063
Regional Entity Totals	6,607,798	212,842	175,272	388,114
Plumas County Local Transportation Commission County of Plumas	346,829	11,172	9,200	20,372
County Service Area 12 - Specialized Service	80,198	2,583	2,127	4,710
Regional Entity Totals	427,027	13,755	11,327	25,082
Riverside County Transportation Commission City of Banning	208,349	6,711	5,526	12,237
City of Beaumont	318,557	10,261	8,450	18,711
City of Corona	426,555	13,740	11,314	25,054
Palo Verde Valley Transit Agency	175,762	5,661	4,662	10,323
City of Riverside - Specialized Service	493,635	15,900	13,094	28,994
Riverside Transit Agency	18,329,390	590,406	486,188	1,076,594
Sunline Transit Agency	11,506,078	370,621	305,199	675,820
Regional Entity Subtotals	31,458,326	1,013,300	834,433	1,847,733
Riverside County Transportation Commission - Corresponding to SCRRRA***	NA	854,521	703,682	1,558,203
Regional Entity Totals	31,458,326	1,867,821	1,538,115	3,405,936
Council of San Benito County Governments San Benito County Local Transportation Authority	151,384	4,876	4,015	8,891

\*\*\* The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.



JAN ARBUCKLE – Grass Valley City Council  
ANDREW BURTON – Member-At-Large, Chair  
ANN GUERRA – Member-At-Large, Vice Chair  
SUSAN HOEK – Nevada County Board of Supervisors  
ED SCOFIELD – Nevada County Board of Supervisors  
DUANE STRAWSER – Nevada City City Council  
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 340.0  
40.01

### MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Mike Woodman, Executive Director 

SUBJECT: Amendment 6, Professional Services Agreement for Airport Land Use Planning Services with Mead & Hunt, Inc., Resolution 21-21

DATE: September 15, 2021

**RECOMMENDATION:** Adopt Resolution 21-21, approving Amendment 6 to the Professional Services Agreement for Airport Land Use Planning Services with the firm Mead & Hunt, Inc., extending the agreement for an additional three years, with two one-year option years, commencing September 16, 2021.

**BACKGROUND:** On September 16, 2015, the Nevada County Transportation Commission (NCTC) approved an agreement with Mead & Hunt, Inc. for Airport Land Use Planning Services.

NCTC staff has been pleased with the performance of Mead & Hunt, Inc. The firm's knowledge and experience with airport land use planning is exceptional.

The principal staff members assigned to NCTC are Ken Brody and Maranda Thompson. During Mr. Brody's 35+ year planning career he has served as a consultant to airports and airport land use commissions throughout California, leading the preparation of numerous airport master plans, airport land use compatibility plans, and other airport projects. Ms. Thompson has over 15 years of experience in the practice of aviation planning. She has developed specialized expertise in the area of airport land use compatibility planning in the State of California, and has prepared numerous airport land use compatibility plans and supporting CEQA documents.

The proposed amendment extends the term of the agreement to September 16, 2024. The agreement may be extended for two additional one-year terms upon mutual agreement of the parties.

attachments

**RESOLUTION 21-21  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

APPROVAL OF AMENDMENT 6  
TO THE NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)  
PROFESSIONAL SERVICES AGREEMENT WITH MEAD & HUNT, INC.  
FOR AIRPORT LAND USE PLANNING SERVICES

WHEREAS, on September 16, 2015, NCTC and Mead & Hunt, Inc. entered into a master agreement for professional on-call services related to airport land use planning issues; and

WHEREAS, the Nevada County Transportation Commission wishes to extend the agreement for an additional three years, with two one-year option years, commencing September 16, 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission authorizes the Chair to execute Amendment 6 to the Professional Services Agreement between NCTC and Mead & Hunt, Inc. to provide airport land use planning services, extending the term of the agreement to September 16, 2024. The agreement may be extended for two additional one-year terms upon mutual agreement of the parties.

PASSED AND ADOPTED by the Nevada County Transportation Commission on September 15, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Andrew Burton, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

**AMENDMENT 6**  
**TO THE MASTER PROFESSIONAL SERVICES AGREEMENT**  
**BETWEEN THE NEVADA COUNTY TRANSPORTATION COMMISSION**  
**AND MEAD & HUNT, INC.**  
**FOR AIRPORT LAND USE PLANNING SERVICES**

---

This Amendment 6 to the September 16, 2015 Master Agreement for professional services (“Master Agreement”) between the Nevada County Transportation Commission (“NCTC”) and Mead & Hunt, Inc. (“Consultant”) is entered into effective September 15, 2021.

WHEREAS, NCTC and Consultant entered into the Master Agreement for professional on-call services related to Airport Land Use Planning Services, as the need for such services arise; and

WHEREAS, NCTC and Consultant wish to amend the Agreement to extend the time for performance for an additional three years commencing September 16, 2021 through September 16, 2024. The agreement may be extended for two additional one-year terms upon mutual agreement of the parties.

NOW, THEREFORE, NCTC and Consultant agree as follows:

1. Section 9 of the Agreement (“**Time of Performance**”), subsection a., is amended to read as follows:
  - a. This Agreement shall commence on September 16, 2015, and shall continue through September 16, 2024. The agreement may be extended for two additional one-year terms upon mutual agreement of the parties.
  - b. Section 10, Compensation: a. Allowable Costs and Payments. Consultant will be reimbursed for hours worked, beginning September 16, 2021, at the hourly rates specified in Exhibit “A” attached hereto and incorporated herein.
2. Except as expressly amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

**[Signatures on the Following Page]**

This Amendment 6 to the Agreement between the Nevada County Transportation Commission and Mead & Hunt, Inc. is effective September 15, 2021.

IN WITNESS WHEREOF, THE PARTIES HAVE ENTERED INTO THIS AGREEMENT AS OF THE DATE HEREIN ABOVE APPEARING:

**NEVADA COUNTY TRANSPORTATION COMMISSION:**

\_\_\_\_\_  
Andrew Burton  
Chair

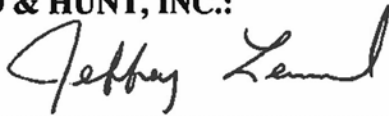
Date: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
SLOAN SAKAI YEUNG & WONG LLP  
Legal Counsel to NCTC

Date: \_\_\_\_\_

**MEAD & HUNT, INC.:**



JEFFREY T  
LEONARD  
(Vice President) for \_\_\_\_\_  
Jon J. Faucher, Principal-in-Charge  
Mead & Hunt, Inc.

Date: 9-3-21

**EXHIBIT 10-H2 COST PROPOSAL** Page 1 of 3

SPECIFIC RATE OF COMPENSATION (USE FOR ON-CALL OR AS-NEEDED CONTRACTS)  
(CONSTRUCTION ENGINEERING AND INSPECTION CONTRACTS)

Consultant Mead & Hunt, Inc.  Prime Consultant  Subconsultant  2<sup>nd</sup> Tier Subconsultant

Project No. 3044100-156101.01, ALUC On-Call Services Contract No. WE2491615 Participation Amount: \$7,500 annually Date: 09/03/21

For Combined Rate	Fringe Benefit % + General & Administrative %	81.51% Fringe Benefit + 86.52% General + 0.13% FCCM	= 168.16%	Combined ICR%
OR				
For Home Office Rate	Fringe Benefit % + General & Administrative %		=	Home Office ICR%
For Field Office Rate	Fringe Benefit % + General & Administrative %		=	Field Office ICR%
Fee				= 15%

**BILLING INFORMATION**

**CALCULATION INFORMATION**

Name/Job Title/Classification <sup>1</sup>	Hourly Billing Rates <sup>2</sup>			Effective Date of Hourly Rate		Actual or Avg. Hourly Rate <sup>4</sup>	% or \$ Increase	Hourly Range - for Classifications Only
	Straight <sup>3</sup>	OT(1.5x)	OT(2x)	From	To			
Senior Associate	\$0.00	\$0.00	\$0.00	01/01/2021	12/31/2021	\$94.96		\$269.19 - \$316.49
	\$0.00	\$0.00	\$0.00	01/01/2022	12/31/2022	\$99.23	4.5%	\$281.30 - \$330.74
	\$0.00	\$0.00	\$0.00	01/01/2023	12/31/2023	\$103.70	4.5%	\$293.96 - \$345.62
	\$0.00	\$0.00	\$0.00	01/01/2024	12/31/2024	\$108.36	4.5%	\$307.19 - \$361.17
Senior Project Planner (e.g., Ken Brody)	\$0.00	\$0.00	\$0.00	01/01/2021	12/31/2021	\$65.64		\$159.84 - \$226.20
	\$0.00	\$0.00	\$0.00	01/01/2022	12/31/2022	\$68.60	4.5%	\$167.03 - \$236.38
	\$0.00	\$0.00	\$0.00	01/01/2023	12/31/2023	\$71.68	4.5%	\$174.54 - \$247.02
	\$0.00	\$0.00	\$0.00	01/01/2024	12/31/2024	\$74.91	4.5%	\$182.39 - \$258.14
Project Planner (e.g., Maranda Thompson)	\$0.00	\$0.00	\$0.00	01/01/2021	12/31/2021	\$61.22		\$188.52 - \$189.07
	\$0.00	\$0.00	\$0.00	01/01/2022	12/31/2022	\$63.97	4.5%	\$197.00 - \$197.58
	\$0.00	\$0.00	\$0.00	01/01/2023	12/31/2023	\$66.85	4.5%	\$205.86 - \$206.47
	\$0.00	\$0.00	\$0.00	01/01/2024	12/31/2024	\$69.86	4.5%	\$215.12 - \$215.76
Senior Planner	\$0.00	\$0.00	\$0.00	01/01/2021	12/31/2021	\$52.00		\$159.53 - \$161.19
	\$0.00	\$0.00	\$0.00	01/01/2022	12/31/2022	\$54.34	4.5%	\$166.71 - \$168.45
	\$0.00	\$0.00	\$0.00	01/01/2023	12/31/2023	\$56.79	4.5%	\$174.21 - \$176.03
	\$0.00	\$0.00	\$0.00	01/01/2024	12/31/2024	\$59.34	4.5%	\$182.05 - \$183.95

Senior Technician	\$0.00	\$0.00	\$0.00	01/01/2021	12/31/2021	\$50.29		\$153.14 - \$157.03
	\$0.00	\$0.00	\$0.00	01/01/2022	12/31/2022	\$52.55	4.5%	\$160.03 - \$164.10
	\$0.00	\$0.00	\$0.00	01/01/2023	12/31/2023	\$54.92	4.5%	\$167.24 - \$171.48
	\$0.00	\$0.00	\$0.00	01/01/2024	12/31/2024	\$57.39	4.5%	\$174.77 - \$179.20
Planning Technician	\$0.00	\$0.00	\$0.00	01/01/2021	12/31/2021	\$31.19		\$73.89 - \$118.48
	\$0.00	\$0.00	\$0.00	01/01/2022	12/31/2022	\$32.59	4.5%	\$77.21 - \$123.81
	\$0.00	\$0.00	\$0.00	01/01/2023	12/31/2023	\$34.06	4.5%	\$80.69 - \$129.38
	\$0.00	\$0.00	\$0.00	01/01/2024	12/31/2024	\$35.59	4.5%	\$84.32 - \$135.20
Admin Assistant	\$0.00	\$0.00	\$0.00	01/01/2021	12/31/2021	\$32.49		\$99.55 - \$100.81
	\$0.00	\$0.00	\$0.00	01/01/2022	12/31/2022	\$33.95	4.5%	\$104.03 - \$105.35
	\$0.00	\$0.00	\$0.00	01/01/2023	12/31/2023	\$35.47	4.5%	\$108.71 - \$110.09
	\$0.00	\$0.00	\$0.00	01/01/2024	12/31/2024	\$37.07	4.5%	\$113.60 - \$115.04
Clerical	\$0.00	\$0.00	\$0.00	01/01/2021	12/31/2021	\$23.00		\$64.02 - \$80.15
	\$0.00	\$0.00	\$0.00	01/01/2022	12/31/2022	\$24.04	4.5%	\$66.90 - \$83.76
	\$0.00	\$0.00	\$0.00	01/01/2023	12/31/2023	\$25.12	4.5%	\$69.91 - \$87.52
	\$0.00	\$0.00	\$0.00	01/01/2024	12/31/2024	\$26.25	4.5%	\$73.06 - \$91.46

(Add pages as necessary)

NOTES:

1. Key personnel **must** be marked with an asterisk (\*) and employees that are subject to prevailing wage requirements must be marked with two asterisks (\*\*). All costs must comply with the Federal cost principles. Subconsultants will provide their own cost proposals.
2. The cost proposal format shall not be amended.
3. Billing rate = actual hourly rate \* (1+ ICR) \* (1+ Fee). Indirect cost rates shall be updated on an annual basis in accordance with the consultant's annual accounting period and established by a cognizant agency or accepted by Caltrans. All costs must comply with the Federal cost principles for reimbursement.
4. For named employees and key personnel enter the actual hourly rate. For classifications only, enter the Average Hourly Rate for that classification.

**EXHIBIT 10-H2 COST PROPOSAL** Page 2 of 3

SPECIFIC RATE OF COMPENSATION (USE FOR ON-CALL OR AS-NEEDED CONTRACTS)  
(CONSTRUCTION ENGINEERING AND INSPECTION CONTRACTS)

Consultant Mead & Hunt, Inc.  Prime Consultant  Subconsultant

Project No. 3044100-156101.01, ALUC On-Call Services Contract No. WE2491615 Date 09/03/21

<b>SCHEDULE OF OTHER DIRECT COST ITEMS (Add additional pages as necessary)</b>				
<b>Description of Item</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Cost</b>	<b>Total</b>
Mileage Costs		mile	\$0.56	\$
Reproduction Costs		cost	plus 10%	\$
Car Rental		day	\$70	\$
Meals		day	\$76	\$
Hotel (Truckee)		night	\$220	\$
Hotel (Nevada City)		night	\$120	\$
Subconsultant 1:				\$
Subconsultant 2:				\$
Subconsultant 3:				\$
Subconsultant 4:				\$
Subconsultant 5:				\$

Note: Add additional pages if necessary.

NOTES:

1. List other direct cost items with estimated costs. These costs should be competitive in their respective industries and supported with appropriate documentation.
2. Proposed ODC items should be consistently billed regardless of client and contract type.
3. Items when incurred for the same purpose, in like circumstance, should not be included in any indirect cost pool or in the overhead rate.
4. Items such as special tooling, will be reimbursed at actual cost with supporting documentation (invoice).
5. Items listed above that would be considered "tools of the trade" are not reimbursable as other direct cost.
6. Travel related costs should be pre-approved by the contracting agency and shall not exceed current State Department of Personnel Administration rules.
7. If mileage is claimed, the rate should be properly supported by the consultant's calculation of their actual costs for company vehicles. In addition, the miles claimed should be supported by mileage logs.
8. If a consultant proposes rental costs for a vehicle, the company must demonstrate that this is its standard procedure for all of their contracts and that they do not own any vehicles that could be used for the same purpose.
9. The cost proposal format shall not be amended. All costs must comply with the Federal cost principles.
10. Add additional pages if necessary.
11. Subconsultants must provide their own cost proposals.

EXHIBIT 10-H2 COST PROPOSAL Page 3 of 3

**Certification of Direct Costs:**

I, the undersigned, certify to the best of my knowledge and belief that all direct costs identified on the cost proposal(s) in this contract are actual, reasonable, allowable, and allocable to the contract in accordance with the contract terms and the following requirements:

1. Generally Accepted Accounting Principles (GAAP)
2. Terms and conditions of the contract
3. [Title 23 United States Code Section 112](#) - Letting of Contracts
4. [48 Code of Federal Regulations Part 31](#) - Contract Cost Principles and Procedures
5. [23 Code of Federal Regulations Part 172](#) - Procurement, Management, and Administration of Engineering and Design Related Service
6. [48 Code of Federal Regulations Part 9904 - Cost Accounting Standards Board](#) (when applicable)

All costs must be applied consistently and fairly to all contracts. All documentation of compliance must be retained in the project files and be in compliance with applicable federal and state requirements. Costs that are noncompliant with the federal and state requirements are not eligible for reimbursement.

**Prime Consultant or Subconsultant Certifying:**

Name: Jeffrey Leonard Title \*: Vice President, Aviation

Signature :  Date of Certification (mm/dd/yyyy): 09/03/2021

Email: jeff.leonard@meadhunt.com Phone Number: 707.284.8676

Address: 1360 19th Hole Drive, Suite 200, Windsor, CA 95492

\* An individual executive or financial officer of the consultant’s or subconsultant’s organization at a level no lower than a Vice President or a Chief Financial Officer, or equivalent, who has authority to represent the financial information utilized to establish the cost proposal for the contract.

List services the consultant is providing under the proposed contract:

- Airport Land Use Compatibility Planning Services:
- Update ALUCP
  - Review development proposals within airport influence area
  - Provide information regarding airport operations, federal and state requirements, and other aeronautical factors



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 ANDREW BURTON – Member-At-Large, Chair  
 ANN GUERRA – Member-At-Large, Vice Chair  
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 DUANE STRAWSER – Nevada City City Council  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.2.3.2

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Mike Woodman, Executive Director 

SUBJECT: Accept the Western Nevada County Transit Development Plan Final Report

DATE: September 15, 2021

**RECOMMENDATION:** Accept the Western Nevada County Transit Development Plan Final Report submitted by WSP.

**BACKGROUND:** As part of the regional transportation planning process, NCTC contracted with the firm WSP to update the Western Nevada County Transit Development Plan (WNCTDP) to provide guidance for the next five (5) years for making operational adjustments, address capital needs, recent changes in funding levels, and changes in fixed route and paratransit operations.

This study analyzed a wide range of service, capital, institutional and management, and financial alternatives. The consultant evaluated the existing transit systems and analyzed opportunities for enhancing operations and improving coordination in the region. The public involvement and outreach activities included online public workshops, stakeholder interviews, and online and on-board surveys. The WNCTDP includes recommendations for operational and capital improvements and includes a suggested implementation schedule for the five-year period. The WNCTDP serves as a planning guide and contains information for potential operational improvements and capital investments over the planning period. The Nevada County Transit Services Division will consider the recommendations included in the WNCTDP, and prior to implementation of any of the recommendations, will present them to the Transit Services Commission for their consideration and approval.

The Western Nevada County Transit Development Plan Final Report may be viewed at:  
<https://www.nctc.ca.gov/Reports/Transit-Reports/index.html>



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MICHAEL WOODMAN, Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 740.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Mike Woodman, Executive Director 

SUBJECT: Proposed Change to the Commission's Bi-Monthly Online Meeting Start Time

DATE: September 15, 2021

**RECOMMENDATION:** Approve changing the start time for the Nevada County Transportation Commission's (NCTC) bi-monthly online meeting from 8:30 a.m. to 9:30 a.m.

**BACKGROUND:** In an effort to better accommodate the typical running times of both the NCTC and the Transit Services Commission (TSC) online meetings, a request has been made by members of the TSC to change the start time of the Transit Services Commission meeting to 8:30 a.m., to be followed by the NCTC meeting starting at 9:30 a.m. If the proposed change to the start time for the regularly scheduled NCTC bi-monthly online meeting is approved, it will begin with the November 17, 2021 meeting.





**BETTY T. YEE**  
**California State Controller**

July 30, 2021

County Auditors Responsible for State of Good Repair Program Funds  
 Transportation Planning Agencies  
 County Transportation Commissions  
 San Diego Metropolitan Transit System

**SUBJECT: Fiscal Year 2021-22 State of Good Repair Program Allocation Estimate**

Enclosed is the summary schedule of State of Good Repair (SGR) program funds available to be allocated for fiscal year (FY) 2021-22 to each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) section 99312.1(c). Allocations for the SGR program are calculated pursuant to the distribution formulas in PUC sections 99313 and 99314. Also enclosed is a schedule detailing the estimated available amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office (SCO) transmittal letter, Reissuance of the FY 2020-21 SGR Program Allocation Estimate, dated July 30, 2021.

According to the FY 2021-22 enacted California Budget, the estimated amount of SGR program funds budgeted is \$117,489,000. Prior to receiving an apportionment of SGR program funds in a fiscal year, an agency must submit a list of proposed projects to the California Department of Transportation (DOT). DOT reports to SCO the eligible agencies that will receive an allocation quarterly pursuant to PUC sections 99313 and 99314. SCO anticipates that the first quarter's allocation to eligible agencies will be paid by November 30, 2021. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at [msilvera@sco.ca.gov](mailto:msilvera@sco.ca.gov) with any questions, or for additional information about this schedule. Information for the SGR program can be found on the DOT website at: <https://dot.ca.gov/programs/rail-and-mass-transportation/state-transit-assistance-state-of-good-repair>.

Sincerely,  
*(Original Signed By)*

MELMA DIZON  
 Manager  
 Local Apportionments Section

Enclosures

**STATE CONTROLLER'S OFFICE**  
**2021-22 STATE OF GOOD REPAIR PROGRAM**  
**ESTIMATED AVAILABLE AMOUNT SUMMARY**  
**JULY 30, 2021**

<u>Regional Entity</u>	Estimated Available 2021-22 Amount Based on PUC 99313 Allocation	Estimated Available 2021-22 Amount Based on PUC 99314 Allocation	Total Estimated Available 2021-22 Amount Allocation
	<b>A</b>	<b>B</b>	<b>C= (A + B)</b>
Metropolitan Transportation Commission	\$ 11,465,566.00	\$ 31,477,988.00	\$ 42,943,554.00
Sacramento Area Council of Governments	2,916,189.00	1,018,082.00	3,934,271.00
San Diego Association of Governments	1,423,241.00	349,924.00	1,773,165.00
San Diego Metropolitan Transit System	3,511,577.00	1,440,702.00	4,952,279.00
Tahoe Regional Planning Agency	160,848.00	9,283.00	170,131.00
Alpine County Transportation Commission	1,689.00	132.00	1,821.00
Amador County Transportation Commission	55,634.00	2,105.00	57,739.00
Butte County Association of Governments	301,663.00	16,747.00	318,410.00
Calaveras County Local Transportation Commission	67,034.00	819.00	67,853.00
Colusa County Local Transportation Commission	33,115.00	1,453.00	34,568.00
Del Norte County Local Transportation Commission	40,112.00	2,109.00	42,221.00
El Dorado County Local Transportation Commission	259,144.00	17,845.00	276,989.00
Fresno County Council of Governments	1,528,165.00	274,689.00	1,802,854.00
Glenn County Local Transportation Commission	44,176.00	1,228.00	45,404.00
Humboldt County Association of Governments	194,765.00	33,789.00	228,554.00
Imperial County Transportation Commission	276,903.00	25,608.00	302,511.00
Inyo County Local Transportation Commission	27,630.00	0.00	27,630.00
Kern Council of Governments	1,360,732.00	83,467.00	1,444,199.00
Kings County Association of Governments	227,053.00	9,132.00	236,185.00
Lake County/City Council of Governments	95,172.00	5,144.00	100,316.00
Lassen County Local Transportation Commission	41,040.00	1,927.00	42,967.00
Los Angeles County Metropolitan Transportation Authority	14,950,689.00	19,459,001.00	34,409,690.00
Madera County Local Transportation Commission	235,881.00	7,854.00	243,735.00
Mariposa County Local Transportation Commission	26,847.00	753.00	27,600.00
Mendocino Council of Governments	129,003.00	9,876.00	138,879.00
Merced County Association of Governments	423,965.00	20,461.00	444,426.00
Modoc County Local Transportation Commission	14,127.00	1,110.00	15,237.00
Mono County Local Transportation Commission	19,789.00	29,125.00	48,914.00
Transportation Agency for Monterey County	650,927.00	202,511.00	853,438.00
<b>Nevada County Local Transportation Commission</b>	<b>145,073.00</b>	<b>7,138.00</b>	<b>152,211.00</b>
Orange County Transportation Authority	4,694,225.00	1,699,424.00	6,393,649.00
Placer County Transportation Planning Agency	473,609.00	68,143.00	541,752.00
Plumas County Local Transportation Commission	26,965.00	4,404.00	31,369.00
Riverside County Transportation Commission	3,653,334.00	597,994.00	4,251,328.00
Council of San Benito County Governments	94,555.00	1,561.00	96,116.00
San Bernardino County Transportation Authority	3,238,735.00	693,511.00	3,932,246.00
San Joaquin Council of Governments	1,166,252.00	266,140.00	1,432,392.00
San Luis Obispo Area Council of Governments	403,626.00	28,929.00	432,555.00
Santa Barbara County Association of Governments	656,663.00	168,359.00	825,022.00
Santa Cruz County Transportation Commission	388,657.00	359,756.00	748,413.00
Shasta Regional Transportation Agency	264,642.00	14,003.00	278,645.00
Sierra County Local Transportation Commission	4,747.00	183.00	4,930.00
Siskiyou County Local Transportation Commission	65,983.00	2,798.00	68,781.00
Stanislaus Council of Governments	827,531.00	46,798.00	874,329.00
Tehama County Transportation Commission	97,276.00	2,007.00	99,283.00
Trinity County Transportation Commission	20,146.00	786.00	20,932.00
Tulare County Association of Governments	717,036.00	75,370.00	792,406.00
Tuolumne County Transportation Council	79,580.00	2,096.00	81,676.00
Ventura County Transportation Commission	1,243,189.00	202,236.00	1,445,425.00
State Totals	\$ 58,744,500.00	\$ 58,744,500.00	\$ 117,489,000.00

**STATE CONTROLLER'S OFFICE**  
**2021-22 STATE OF GOOD REPAIR PROGRAM ESTIMATED AVAILABLE AMOUNT**  
**BASED ON PUC 99314 ALLOCATION DETAIL**  
**JULY 30, 2021**

Regional Entity and Operator(s)	Revenue Basis	Estimated Available 2021-22 Amount Based on PUC 99314 Allocation
Mono County Local Transportation Commission Eastern Sierra Transit Authority	2,824,223	29,125.00
Transportation Agency for Monterey County Monterey-Salinas Transit	19,637,486	202,511.00
<b>Nevada County Local Transportation Commission</b>		
County of Nevada	369,077	3,806.00
City of Truckee	323,083	3,332.00
Regional Entity Totals	692,160	7,138.00
Orange County Transportation Authority		
City of Laguna Beach	1,910,271	19,700.00
Orange County Transportation Authority	110,748,483	1,142,091.00
Regional Entity Subtotals	112,658,754	1,161,791.00
Orange County Transportation Authority - Corresponding to SCRRA***	NA	537,633.00
Regional Entity Totals	112,658,754	1,699,424.00
Placer County Transportation Planning Agency		
City of Auburn	21,830	225.00
County of Placer	5,410,141	55,792.00
City of Roseville	1,175,827	12,126.00
Regional Entity Totals	6,607,798	68,143.00
Plumas County Local Transportation Commission		
County of Plumas	346,829	3,577.00
County Service Area 12 - Specialized Service	80,198	827.00
Regional Entity Totals	427,027	4,404.00
Riverside County Transportation Commission		
City of Banning	208,349	2,149.00
City of Beaumont	318,557	3,285.00
City of Corona	426,555	4,399.00
Palo Verde Valley Transit Agency	175,762	1,813.00
City of Riverside - Specialized Service	493,635	5,091.00
Riverside Transit Agency	18,329,390	189,022.00
Sunline Transit Agency	11,506,078	118,656.00
Regional Entity Subtotals	31,458,326	324,415.00
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	273,579.00
Regional Entity Totals	31,458,326	597,994.00
Council of San Benito County Governments		
San Benito County Local Transportation Authority	151,384	1,561.00

\*\*\* The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.





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MICHAEL WOODMAN, Executive Director


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File: 740.0, 71.0, 1030.2.2.1

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Mike Woodman, Executive Director 

SUBJECT: Executive Director's Report for the September 2021 Meeting

DATE: September 15, 2021

### NCTC 2021 ANNUAL SALARY COST OF LIVING ADJUSTMENT

In March 2016, NCTC adopted a Compensation Policy which included the provision that annually, NCTC will adjust its salary ranges, as budget allows, by the average cost of living increase provided by the local labor market to the journey level planner.

This month staff received the final cost of living adjustments (COLA) for the local labor market:

- County of Nevada: 2.0%
- City of Grass Valley: 5.0%
- Town of Truckee: 1.5%
- City of Nevada City: 5.0%

The average of the labor market increases for 2021 is 3.8%. The COLA increase will go into effect retroactive to July 1, 2021 for all NCTC employees. The NCTC Compensation Policy also provides that NCTC will compare its compensation to other Regional Transportation Planning Agencies approximately every five years, which is scheduled to occur in 2026.

### STATE BUDGET ACTIVE TRANSPORTATION PROGRAM AUGMENTATION UPDATE

The 2021-22 California State Budget signed in July included \$500 million in funds to augment the Active Transportation Program (ATP). The California Transportation Commission proposed to use the revenue to fund more of the projects previously submitted through the 2021 Active Transportation Program. However, the Budget also required subsequent legislation be enacted before October 10th for those funds to be released. At this time, it appears the subsequent legislation required to release the \$500 million Active Transportation Program augmentation will not be acted upon before the Legislature adjourns. Because the Legislature will not convene again before the October deadline, the \$3.3 billion appropriated for the Governor's transportation package, including the appropriations for the Active Transportation Program, will revert to the General Fund to be available for potential allocation during the 2022 budget process.

The Assembly's Floor Report on the 2021 Budget states:

“Discussions concerning [...] proposed additional General Fund allocations to improve regional transit, adapt transportation systems to climate change, boost active transportation efforts, and fund other transportation improvements will continue through the fall and winter.”

NCTC will continue to monitor the proposed ATP augmentation.

### CALTRANS RELEASES DRAFT ENVIRONMENTAL DOCUMENT FOR THE STATE ROUTE 49 CORRIDOR IMPROVEMENT PROJECT AND SOLICITS PUBLIC INPUT

Caltrans hosted the first of two online public workshops to discuss the State Route (SR) 49 Corridor Improvement Project on September 7, 2021 to provide an overview of the project and information on how to review the draft environmental document that is available for public comment. A second online workshop is scheduled for September 22, 2021 at 6:00 p.m. (see attached press release for details). The draft environmental document for the SR 49 Corridor Improvement Project can be viewed at <https://www.nctc.ca.gov/Projects/SR-49-Corridor-Improvement-Project/index.html>. The public comment period closes October 8, 2021.

Improvements to the SR 49 corridor that improve safety, operations, mobility, and evacuation capacity are a top regional priority of NCTC. The SR 49 Corridor Improvement Project is the next planned phase of improvements within the corridor that is being developed by NCTC in coordination with Caltrans District 3. The SR 49 Corridor Improvement Project begins at the limits of the previous La Barr Meadows Signalization Project (PM 11.1) and ends just south of the McKnight Way Interchange (PM 13.3), connecting to the four lane Golden Center Freeway. The project (STIP 4E170) will make improvements to this segment focused on improving safety, evacuation capacity, operations, goods movement, and mobility improvements. This project is designed to be funded in three phases as state and federal transportation funding allow.

The ultimate project includes redirecting numerous entrances to the highway from a newly constructed frontage road system to access the highway at two new at-grade intersections that will either be roundabouts or signalized. The project will also construct northbound and southbound truck climbing lanes and will eliminate the merge points that currently exist to the north and south of the project limits, connecting to the existing four-lane northbound/southbound sections. The project includes southbound right turn lanes at Wellswood Way, Bethel Church Way, Smith Road, and Crestview Drive. This project also proposes to further address safety concerns through the installation of a continuous median barrier, eight-foot shoulders with rumble strips, animal crossing tunnel with fencing, enhanced wet night visibility striping, and pavement edge treatments.

**Phase 1:** Construction of the northbound truck climbing lane, a 16 foot wide continuous two way left turn lane, 10 foot shoulders, and elimination of the northbound merge point improving the highway to four lanes and improving northbound evacuation capacity. This phase includes southbound right turn lanes at Wellswood Way, Bethel Church Way, Smith Road, and Crestview Drive. Other safety features include enhanced wet night visibility striping, rumble strips, and pavement edge treatments. A wildlife undercrossing with fencing will be installed as part of this phase to help reduce deer strikes.

**Phase 2:** Construction of the southbound truck climbing lane, 10 foot shoulders with rumble strips, and elimination of the lane drop/merge point south of the McKnight Way Interchange improving the southbound highway segment to four lanes and increasing evacuation capacity. This phase will also include enhanced wet night visibility striping, rumble strips, and pavement edge treatments.

**Phase 3:** Construction of frontage roads, elimination of ingress/egress points, construction of two access-controlled intersections, initially proposed in the vicinity of Wellswood Lane and Smith Road, and installation of a center median barrier.

## CALTRANS PREPARATION OF THE 2021 INTERREGIONAL TRANSPORTATION IMPROVEMENT PROGRAM FUNDING RECOMMENDATIONS

Caltrans Headquarters is currently preparing the funding recommendations for the 2021 Interregional Transportation Improvement Program (ITIP). The purpose of the ITIP is to improve interregional mobility for people and goods across the State of California on highway and passenger rail corridors of strategic importance. These strategic corridors provide the transportation network that connects the state's major regions to one another and connects the rural regions to the large urban areas. The corridors also provide connectivity to neighboring states and the international border with Mexico. The ITIP is a program of projects funded through the State Transportation Improvement Program (STIP) that obtains funding primarily through the per-gallon State tax on gasoline.

In accordance with California Government Code Section 14526: (a) Not later than October 15 of each odd-numbered year, based on the guidelines established pursuant to Section 14530.1, and after consulting with the transportation planning agencies, county transportation commissions, and transportation authorities, Caltrans shall submit to the commission the draft five-year interregional transportation improvement program consisting of all the following: (1) Projects to improve State highways, pursuant to subdivision (b) of Section 164 of the Streets and Highways Codes. (2) Projects to improve intercity passenger rail system. (3) Projects to improve interregional movement of peoples, vehicles, and goods. (b) Projects included in the Interregional Transportation Improvement Program shall be consistent with the State Interregional Transportation Strategic Plan prepared pursuant to Section 14524.4.

State Route 49 is identified as a strategic interregional corridor and NCTC staff has been advocating for ITIP funding for the SR 49 Corridor Improvement Project. As part of that effort, in coordination with the County of Nevada, NCTC staff, along with Board of Supervisor members Ed Scofield and Sue Hoek, NCTC Chair Andrew Burton, and representatives from the County of Nevada, CALFIRE, Nevada County Consolidated Fire District, and the California Highway Patrol, recently met with Assemblywoman Megan Dahle on September 2, 2021 to discuss the importance of the SR 49 Corridor Improvement Project and seek assistance in advocating with Caltrans and the California State Transportation Agency (CalSTA). The information presented was well received and Assemblywoman Dahle welcomed the opportunity to assist the SR 49 coalition in advocating for including funding for the project in the 2021 Interregional Transportation Improvement Program recommendations. In coordination with the County of Nevada, NCTC staff are working with the Assemblywoman to prepare a joint letter of support with Senator Brian Dahle to request support for funding consideration and trying to secure a meeting with Caltrans and CalSTA with the coalition to advocate for our project. NCTC staff will provide an update on these efforts at the November 17, 2021 NCTC meeting.



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## Press Release

TO: The Union, Sierra Sun, TWI, YubaNet, KVMR Radio, KNCO  
FROM: Mike Woodman, Executive Director  
SUBJECT: **Second Public Meeting for Highway 49 Improvements**  
DATE: September 14, 2021

### **Second Public Meeting Scheduled for Highway 49 Improvements**

Nevada County Transportation Commission in coordination with Caltrans District 3 has been working to develop the next phase of improvements on Highway 49 between La Barr Meadows Road and the McKnight Way interchange. This future project examines options to eliminate the merge points and improve the highway to four-lanes, which includes improvements such as construction of northbound and southbound truck climbing lanes, auxiliary lanes, a 14'-22' median or median with barrier, 10' shoulders, right turn lanes, and two at-grade access-controlled intersections with frontage roads to improve safety, traffic operations, goods movement, mobility, and operations during evacuation events.

Caltrans and NCTC are seeking public feedback on the proposed State Route 49 Corridor Improvement Project. Please join us for a virtual meeting and learn about how the project proposes to improve highway operations, mobility, and safety on Highway 49. During the presentation, community members will learn about the project alternatives, view displays and maps and learn where they can review the draft [environmental document](#), which is available for comment through October 8, 2021. This project is scheduled to be built in three phases based on funding availability.

#### **State Route 49 Corridor Improvement Project – Public Workshop #2**

**Wednesday, September 22 from 6 to 7 p.m.**

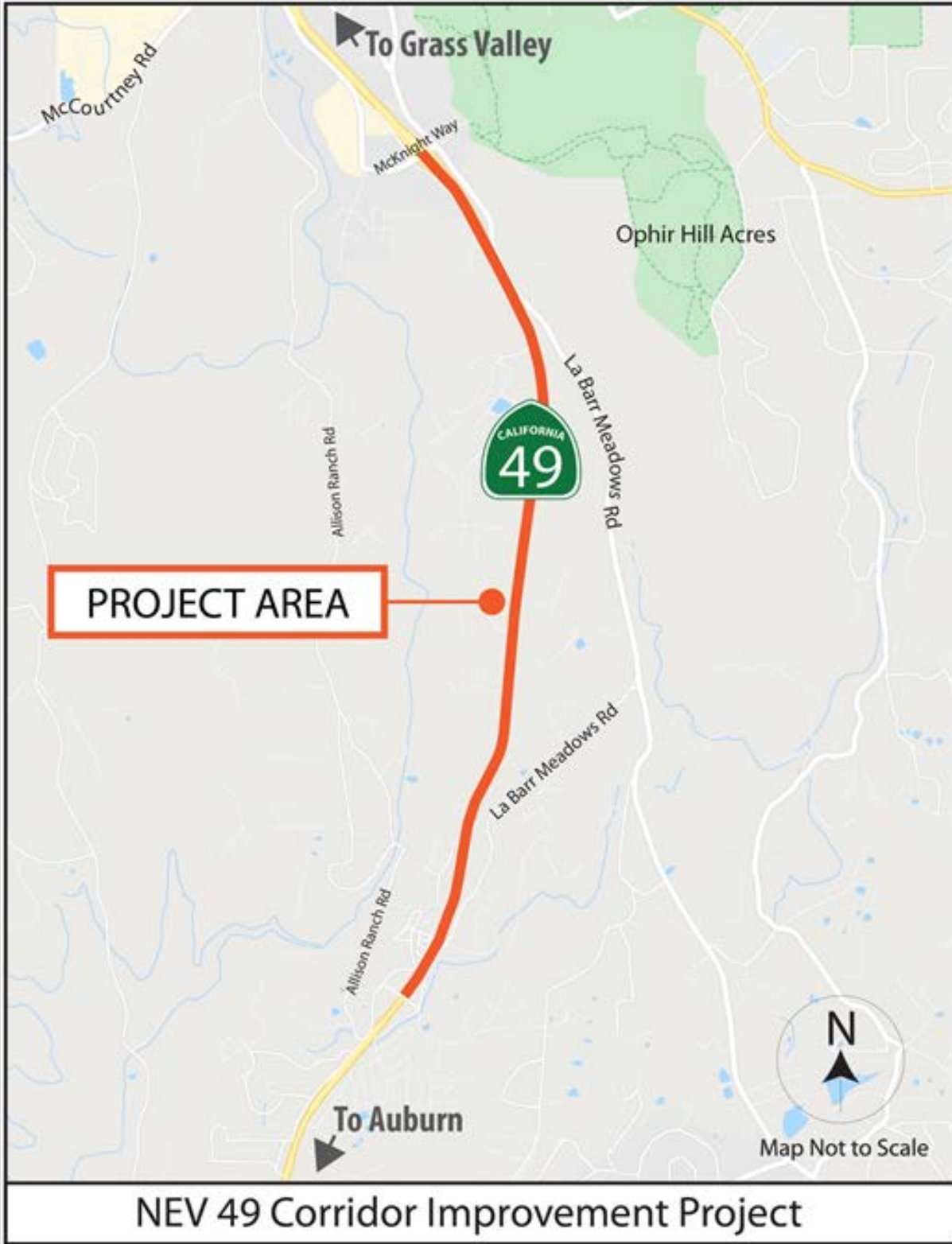
WebEx:

Log in to view the virtual presentation at <https://bit.ly/3E6jlYO>; a WebEx account is not required.

Meeting number **2487 319 3260**; passcode **49corridor**

Listen in by phone at **1-408-418-9388**. Please enter meeting number **2487 319 3260##**

WebEx phone attendees will not be able to view the presentation and will remain muted. Those wishing to ask questions are advised to utilize the conference call option.







## Caltrans District 3 Project Status Report

### September 2021

Highway 20		
0H690 NEV/PLA Turnouts	CO-RTE-PM	NEV - 20 - 25.15 (+ other various locations in other counties)
	Location	In Nevada county on Route 20 and Placer county on Route 193 at various locations.
	Description	Construct Turnouts
	Funding Source	SHOPP - Operational Improvements (310)
	Total Cost	\$3,203,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Construction is expected to begin Fall 2021. Target completion Fall 2022.	
2H62U Omega Curve Correction (2H620) (0H240) (1H810) (0H660)	CO-RTE-PM	NEV - 20 - 29.7/39.8
	Location	In Nevada County, near Omega, from 0.1 mile east of White Cloud Campground to 1.3 miles west of Zeibright Road.
	Description	Curve improvement, widen shoulders, and add turnout.
	Funding Source	SHOPP - Safety (010) and Operational Improvements (310)
	Total Cost	\$61,443,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Construction is expected to begin Summer 2022. Target completion Winter 2025.	
4H070 Gold Nugget	CO-RTE-PM	NEV - 20 - 12.2/20.0
	Location	In and near Grass Valley and Nevada City, from RTE 20/49 SEP (Br#17-0049 ) to Rim Rock Lane.
	Description	Repair pavement, drainage, sign panels, ADA facilities, and roadside planting & irrigation. Install new storm water improvement, Maintenance Vehicle Pullouts (MVPs), and shoulder widening.
	Funding Source	SHOPP - Asset Management (120)
	Total Cost	\$23,990,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Spring 2023.
Construction	Construction is expected to begin Summer 2024. Target completion Fall 2024.	
0J520 NEV 20 CAPM	CO-RTE-PM	NEV - 20 - 20 / 46.119
	Location	Pavement CAPM and drainage improvements in Nevada County east of Nevada City from Rim Rock Road to Jct20/80.
	Description	Class II Pavement CAPM on Mainline and ramps, rehabilitate or replace poor conditions drainage systems. Evaluate /rehabilitate/replace poor condition lighting, sign panels, and TMS elements.
	Funding Source	SHOPP - Asset Management (121)
	Total Cost	\$38,010,000
	Planning	COMPLETE
	Environmental	Target completion Summer 2023.
	Design	Target completion Spring 2025.
Construction	Construction is expected to begin Summer 2025. Target completion Fall 2026.	
Highway 49		
0H210 Culvert Rehab (South)	CO-RTE-PM	NEV - 49 - 0.0/7.5
	Location	From Placer County Line to North of Lime Kiln Rd.
	Description	Culvert rehabilitation.
	Funding Source	SHOPP - Drainage (151) **SB1**
	Total Cost	\$5,153,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Construction began Summer 2021. Target completion Fall 2022.	

4E170 Nev-49 Corridor Improvement Project	CO-RTE-PM	NEV - 49 - 11.1/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	Widen SR 49 to a four-lane highway with a continuous median/left-turn lane and 8-foot shoulders.
	Funding Source	STIP - RIP (NCTC)
	Total Cost	\$75,106,000
	Planning	COMPLETE
	Environmental	Target completion for Project Acceptance and Environmental Document (PA&ED) is November 2021. Caltrans will have a public meeting for the Draft Environmental Document in September 2021.
	Design	Target completion Summer 2025.
3H510 Nev-49 Corridor Improvement Project (SHOPP)	CO-RTE-PM	NEV - 49 - 10.8/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	Widen shoulders, construct two way left turn lane (TWLTL), SB right turn lane, and NB truck climbing lane, install transportation management system (TMS) elements, rehab pavement, and rehab culverts.
	Funding Source	SHOPP - Safety (015)
	Total Cost	\$52,840,000
	Planning	COMPLETE
	Environmental	Target completion Spring 2023.
	Design	Target completion Summer 2025.
3H650 Round Valley	CO-RTE-PM	NEV - 49 - 8.3/8.7
	Location	In Nevada County on Route 49 from 0.1 mile south of Round Valley Road to 0.1 mile north of Quail Creek Drive.
	Description	Safety - Construct two-way left-turn lane.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$4,233,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
4H600 49 Safety Barrier	CO-RTE-PM	PLA - 49 - 8.7/10.6
	Location	In Placer County on Route 49 from 0.2 miles south of Lorenson Road to 0.4 miles north of Lone Star Road.
	Description	Construct concrete median barrier with roundabouts.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$26,340,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Spring 2022.
Construction	Construction is expected to begin Summer 2023. Target completion Summer 2024.	

#### Interstate 80

2H550 Zero Emission Vehicle (ZEV) Charging Stations	CO-RTE-PM	VAR - VAR - VAR
	Location	In Glenn, Colusa and Nevada Counties at Various Locations. One location is at the Donner Safety Roadside Rest Area (SRRRA).
	Description	In response to the Governor's order, this project proposes to install ZEV charging stations at select SRRRA's.
	Funding Source	SHOPP - Misc (999)
	Total Cost	\$2,865,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Fall 2021.	



3F250 Slope Stabilization	CO-RTE-PM	NEV - 80 - 29.1/29.4
	Location	Near Truckee from east of Floriston Road to west of Farad Undercrossing.
	Description	Stabilize cut slope.
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$12,665,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
	Construction	Target completion Fall 2021.
1H010 Slope Stabilization	CO-RTE-PM	NEV - 80 - 28.3/28.7
	Location	Near Truckee from .2 mile east of Truckee River Bridge to .8 mil west of Farad U/C.
	Description	Construct rockfall wire mesh drapery, flatten cut slope, construct rockfall barrier, rehab drainage.
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$14,390,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
	Construction	Target completion Fall 2021.
2H000 Slope Stabilization	CO-RTE-PM	NEV - 80 - 29.5/29.7
	Location	Near Truckee, from Farad UC (Br#17-0064) to 2.17 miles west of Sierra Co. Line.
	Description	Reduce maintenance worker exposure and reduce rockfall hazard to freeway traffic at this cut slope location.
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$5,570,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
	Construction	Target completion Fall 2021.
2H690 Slope Stabilization	CO-RTE-PM	NEV - 80 - 31.4/31.8
	Location	Near Truckee, 1.88 miles east of Farad UC (Br# 17-0064) to the Sierra County Line.
	Description	Rockfall Mitigation
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$8,730,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
	Construction	Construction is expected to begin Spring 2022. Target completion Fall 2023.
3H560 Yuba Pass SOH Bridge Replacment	CO-RTE-PM	NEV - 080 - 58.7/60.2
	Location	In Nevada County near Emigrant Gap at the Yuba Pass Separation OH Bridges (Br#17-0023L/R).
	Description	Replace bridges, widen WB direction for truck climbing lane, install TMS elements and communications.
	Funding Source	SHOPP - Bridge Rehabilitation (110)
	Total Cost	\$101,780,000
	Planning	COMPLETE
	Environmental	Target completion Winter 2021.
	Design	Target completion Winter 2023.
	Construction	Construction is expected to begin Summer 2024 Target completion Fall 2028.
1H990 Soda Pavement Repair	CO-RTE-PM	VAR - VAR - VAR
	Location	In Placer and Nevada Counties near Soda Springs from Troy Rd UC to East of Soda Springs OC.
	Description	Repair distressed pavement and design to current standards.
	Funding Source	SHOPP -Pavement Preservation and Rehabilitation, Drainage System Restoration, Safety Signs and Lighting (121, 122, 151, 170)
	Total Cost	\$85,590,000
	Planning	COMPLETE
	Environmental	Target completion February 2022.
	Design	Target completion March 2023.
	Construction	Construction is expected to begin Summer 2024. Target completion Summer 2026.

3H580 Acid Flats	CO-RTE-PM	NEV - 080 - 27.60/28.50
	Location	In Nevada County near Floriston at Truckee River Bridges (Br#17-0063L/R).
	Description	Replace bridges, install fiber optic and RWIS.
	Funding Source	SHOPP - Bridge Rehabilitation and Replacement (110)
	Total Cost	\$64,259,000
	Planning	COMPLETE
	Environmental	Target completion Winter 2024.
	Design	Target completion September 2026.
	Construction	Construction is expected to begin Summer 2027. Target completion Fall 2029.
1H180 Rumble Strips	CO-RTE-PM	NEV - 80 - 13.00/15.50
	Location	In Truckee from west of Donner Park OC (BR#17-0045) to Trout Creek UC (BR#17-0031).
	Description	Pavement Rehabilitation.
	Funding Source	SHOPP Pavement Rehabilitation (122)
	Total Cost	\$23,921,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
	Construction	Construction is expected to begin Spring 2022. Target completion Fall 2022.

#### Highway 89

1J170 CAPM & Drainage Improvements	CO-RTE-PM	NEV - 89 - 0/0.529
	Location	In Placer and Nevada Counties on Route 89, 9.0 miles south of Truckee from Truckee River Bridge (Br # 19-0032) to Junction of Route 80 in Truckee.
	Description	Class 2 pavement CAPM, rehabilitate drainage and replace 2 Extinguishable Message Signs (EMS).
	Funding Source	SHOPP - Roadway Preservation (121)
	Total Cost	\$14,370,000
	Planning	This project is waiting to be programmed into the 2022 SHOPP.
	Environmental	Target completion Summer 2024.
	Design	Target completion Spring 2025.
	Construction	Construction is expected to begin in Summer 2025. Target completion Fall 2027.

#### Highway 174

4F370 Hwy 174 Safety Improvement Project	CO-RTE-PM	NEV - 174 - 2.7/4.6
	Location	In Nevada County, near Rollins Lake, from Maple Way to You Bet Road.
	Description	Safety - This project proposes to realign curves, widen shoulders, add a left turn lane at Greenhorn Access Rd., and improve the clear recovery zone.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$27,368,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
	Construction	Target completion Fall 2021.
3F680 ADA Upgrades	CO-RTE-PM	NEV - 174 - 9.7/10.1
	Location	In Grass Valley from Park Street to Highway 20.
	Description	Upgrade ADA infrastructure including curb ramps, cross slopes, driveways, etc.
	Funding Source	SHOPP - ADA (361)
	Total Cost	\$4,950,000
	Planning	COMPLETE
	Environmental	COMPLETE Caltrans is working with the City of Grass Valley on relinquishment agreement.
	Design	N/A because of relinquishment
	Construction	N/A because of relinquishment